

CITY OF BURTON

COUNCIL MEETING MINUTES

A Regular Meeting of the Burton City Council at 5:30 p.m. was held on Tuesday, June 16, 2026 in the Burton City Hall at 12200 E. Mulberry Street Spur 125, Burton, Texas.

Members Present:

Mayor Karen Buck

Councilmember Paul McLaughlin, Tommie Gilmon (until installation of Sheila Ripple), Councilmember Charly Ruemke, Councilmember Elect Sheila Ripple (upon installation), and Councilmember Nathan Kalkhake.

****Councilmember Tommie Gilmon declined to take her seat as Councilmember at the beginning of the meeting before Councilmember Elect Sheila Ripple was sworn in during the meeting****

Members Absent: Councilmember Macey Tidwell

Others Present:

Amanda Klehm, City Secretary

Rachel Belvin, Utilities Manager

Citizens Present: Denise Withington, David Zajicek, Berneake Gantt, Joshua Blaschke (KWHI)

Mayor Karen Buck called the meeting to order at 5:30 pm. A quorum was established and all in attendance were led in the Pledge of Allegiance.

Citizen Presentations

- None

Motion to Amend Agenda and move items 1, 2 and 3 before Consent Agenda was approved upon motion by Nathan Kalkhake, second by Nathan Kalkhake. Motion carried unanimously.

FOR: McLaughlin, Kalkhake, Ruemke, Tidwell

AGAINST: None

The motion passed.

Discussion, Consideration and Action (Approve, Accept, Deny, Table or Take No Action) on:

1. Discussion and Possible Action on a Resolution to Canvass the Returns of June 13, 2026 City of Burton City Council Runoff Election
Resolution No. 20260616RE canvassing the election returns was approved upon a motion by Nathan Kalkhake, second by Paul McLaughlin. Motion carried unanimously.
FOR: McLaughlin, Kalkhake, Ruemke
AGAINST: None

The motion passed.

2. Presentation and Issue Certificate of Election for City Councilmember Positions 2 & 5
Motion to Postpone Issue Certificate of Office and Oath of Office for City Councilmember Position 5 for Macey Tidwell until Special Meeting on June 30, 2026 was approved upon a motion by Nathan Kalkhake, second by Paul McLaughlin. Motion carried unanimously. Mayor Buck stated that Tidwell provided her with absence notice in sufficient time.

FOR: McLaughlin, Kalkhake, Ruemke

AGAINST: None

The motion passed.

Mayor Buck thanked Councilmember Tommie Gilmon for her service to the City of Burton as a Councilmember. Certificate of Election was presented to Sheila Ripple.

3. Oath of Office of Newly Elected Official for City Councilmember Position 2 to Sheila Ripple.
City Secretary Amanda Klehm administered the Oath of Office to Sheila Ripple.

Consent Agenda

The following items are considered routine by City Council may be acted upon in one motion. No separate discussion or action is necessary unless requested by the Mayor or Councilmember, in which event those items will be pulled for separate consideration.

1. Minutes of April 14, 2026, Regular Meeting & April 28, 2026, Special Called Meeting
2. Financial Reports – Revenue, Expenditures
3. Mayor's Report
4. City Secretary's Report and Authorization to Attend Training Conference
5. Utility Reports – Utility Manager & Utility Contractor

Mayor Karen Buck, City Secretary Amanda Klehm, and Utilities Manager Rachel Belvin provided reports regarding new no cash utilities policy, WUTAP and WSIG grant updates, infrastructure, utilities, banking, certifications, seminars, and ongoing projects. Council approved Amanda Klehm's request to proceed with TMCCP Certification Program starting with Courses 1 & 2 along with attending Records Management Seminar and Agenda and Minutes Webinar in the fall. Klehm received permission to purchase an annual subscription to the Monday platform to be used for workflow management with City Hall staff. Full reports will be attached to the minutes. Minutes, financial reports, Mayor's report, City Secretary's report, training authorization, and utility reports were approved upon a motion by Nathan Kalkhake, second by Charly Ruemke. Motion carried unanimously.

FOR: McLaughlin, Kalkhake, Ruemke, Ripple

AGAINST: None

The motion passed.

Updates

1. General Land Office Contract #24-065-042-E534 – Water Well #5
Water Well #5 update provided. Ribbon cutting will take place on July 14, 2026, at 10am.
2. 2023-2024 TDA CDBG – Knittel Lift Station Improvement Project
Knittel Lift Station Improvement Project update provided.
3. AOKA Engineering – Wastewater Review of City Infrastructure located on the Burton ISD Campus
AOKA Engineering wastewater review update provided.

Discussion, Consideration and Action (Approve, Accept, Deny, Table or Take No Action) on:

4. Discussion and Possible Action on the Approval of a Proclamation for Camp for All.
Mayor Buck stated Camp for All will be hosting a celebration as they welcome their 200,000th camper on June 22, 2026. All Councilmembers were invited to the celebration. The Proclamation for Camp for All was approved upon a motion by Paul McLaughlin, second by Charly Ruemke. Motion carried unanimously.
FOR: McLaughlin, Ruemke, Ripple
AGAINST: None
The motion passed.
Kalkhake abstained from the vote since he is involved with Camp for All
5. Discussion and Possible Action Regarding the Engagement Letter as Submitted by Medack & Olmann to Complete the 2025-2026 Fiscal Year Audit and Authorization for the Mayor to Execute Required Documentation.
City Secretary Amanda Klehm explained that the audit is set for June 30, 2026 and the audit cost would not exceed \$14,500.00. Audit letter and authorization for the Mayor to execute required documentation was approved upon motion by Charly Ruemke, second by Nathan Kalkhake. Motion carried unanimously.
FOR: McLaughlin, Kalkhake, Ruemke, Ripple
AGAINST: None
The motion passed.
6. Discussion and Possible Action Regarding the Disbursement of the City of Burton Seizure Funds on Interlocal Agreement (ILA) for Police Services, the Closure of the Associated Seizure Funds Bank Account and Authorization for the Mayor to Execute Required Documentation.
City Secretary Amanda Klehm reported that she had been working with Washington County District Attorney Derek Estep and City Attorney Joseph Hayes to determine the legal authority for the disposition of the City's Seizure Fund account, which has remained dormant at Citizens State Bank since the dissolution of the City of Burton Police Department. Mrs. Klehm advised the Council that, based on the legal guidance received, the funds may be lawfully used to offset the cost of the Interlocal Agreement (ILA) with the Washington County Sheriff's Office for law enforcement services. She further explained that utilizing these funds would reduce the amount required from the City's General Fund for the current fiscal year. The disbursement of the City of Burton Seizure Funds on Interlocal Agreement (ILA) for police services, the closure of the associated Seizure Funds bank account and authorization for the Mayor to execute required documentation was approved upon motion by Nathan Kalkhake, second by Paul McLaughlin. Motion carried unanimously.
FOR: McLaughlin, Kalkhake, Ruemke, Ripple
AGAINST: None
The motion passed.

7. Discussion and Possible Action Regarding a Budget Amendment Authorizing the Disbursement of the City of Burton Seizure Funds Pursuant to the Interlocal Agreement (ILA) with Washington County Sheriff's Office for Law Enforcement Services Provided to the City of Burton.

City Secretary Amanda Klehm explained that the City of Burton Seizure Fund account currently has a balance of \$4,894.44. She stated that these funds would be applied toward the Interlocal Agreement (ILA) with the Washington County Sheriff's Office for law enforcement services, thereby reducing the amount budgeted for the ILA in the current fiscal year. As a result, a budget amendment was necessary to reallocate the previously appropriated funds that would no longer be needed for that purpose. The budget amendment authorizing the disbursement of the City of Burton Seizure Funds to the Interlocal Agreement (ILA) with Washington County Sheriff's Office for law enforcement services was approved upon motion by Paul McLaughlin, second by Charly Ruemke. Motion carried unanimously.

FOR: McLaughlin, Kalkhake, Ruemke, Ripple

AGAINST: None

The motion passed.

8. Discussion and Possible Action on Resolution 20260616 Authorizing the City of Burton to Enter into an Agreement with the State Authorizing the Closure of a Segment of the State Highway System in the Downtown Area of the City for the Burton Friends & Neighbors' Street Dance Scheduled for July 25, 2026.

City Secretary Amanda Klehm reported that Darrell Kieke, representing Burton Friends & Neighbors, requested approval to temporarily close a portion of the state highway through downtown Burton on Saturday, July 25, 2026, from 5:00 p.m. to 11:00 p.m. to host a community street dance celebrating the Burton High School State Championship Baseball Team. The event will feature live entertainment by the Texas Unlimited Band, food vendors, and beverages available for purchase at the White Horse Tavern. Mayor Karen Buck advised the Council that she and City Secretary Amanda Klehm would meet with Darrell Kieke in early July to develop and finalize the required Public Safety Action Plan for the event. The plan will address public safety measures, emergency response coordination, traffic control, and other event logistics required for the temporary state highway closure. The resolution authorizing the City of Burton to enter into an agreement with the state was approved upon motion by Charly Ruemke, second by Paul McLaughlin. Motion carried unanimously.

FOR: McLaughlin, Kalkhake, Ruemke, Ripple

AGAINST: None

The motion passed.

Announcements:

- June 30, 2026, Special Called Meeting and Workshop
 - At the Special Called Meeting on June 30, 2026 at 5:30pm, Council will administer oath of office to Macey Tidwell, discuss bank signature cards and participate in a Council workshop.
- Water Well #5 Ribbon Cutting will be held at City Hall on July 14, 2026 at 10am. All Councilmembers were invited to attend.
- July 14, 2026, Regular Council Meeting
 - The July Regular Council Meeting is scheduled for Tuesday, July 14, 2026, at 5:30 p.m.

Adjourn Regular Meeting

A motion to adjourn was made by Paul McLaughlin and seconded by Nathan Kalkhake.

Motion carried unanimously. Meeting adjourned at 7:22 p.m.

FOR: McLaughlin, Kalkhake, Ruemke, Ripple

AGAINST: None

The motion passed.

Karen Buck

Karen Buck, Mayor

ATTEST:

Amanda Klehm

Amanda Klehm, City Secretary

