

CITY OF BURTON

COUNCIL MEETING MINUTES

A Regular Meeting of the Burton City Council at 5:30 p.m. was held on Tuesday, July 14, 2026 in the Burton City Hall at 12200 E. Mulberry Street Spur 125, Burton, Texas.

Members Present:

Mayor Karen Buck

Councilmember Nathan Kalkhake, Councilmember Sheila Ripple, and Councilmember Macey Tidwell

Members Absent:

Councilmember Paul McLaughlin and Councilmember Charly Ruemke

Others Present:

Amanda Klehm, City Secretary

Rachel Belvin, Utilities Manager

Citizens Present: Denise Withington, Tiffany Eckhardt, Jeff Eckhardt, Payten Haverland, Cory Dollar, Joshua Blaschke (KWHI), Donna Putnam, Ande Bostain, Susie Tommaney

Mayor Karen Buck called the meeting to order at 5:30 pm. A quorum was established and all in attendance were led in the Pledge of Allegiance.

Citizen Presentations

- Susie Tommaney applauded the CCTV camera being conducted. She expressed concerns about the number of ordinances and resolutions being changed recently and the lack of enforcement.

Consent Agenda

The following items are considered routine by City Council and may be acted upon in one motion. No separate discussion or action is necessary unless requested by the Mayor or Councilmember, in which event those items will be pulled for separate consideration.

1. Minutes of June 16, 2026, Regular Meeting and Minutes of June 30, 2026, Special Called Meeting and Workshop
2. Financial Reports – Revenue, Expenditures
3. Mayor's Report
4. City Secretary's Report
5. Utility Reports – Utility Manager & Utility Contractor

Mayor Karen Buck, City Secretary Amanda Klehm, and Utilities Manager Rachel Belvin provided reports regarding Water Well #5 going online 7/24 officially, WUTAP and WSIG grant updates, infrastructure, utilities, banking, certifications, seminars, and

ongoing projects. Full reports will be attached to the minutes. Minutes pending corrections, financial reports, Mayor's report, City Secretary's report, training authorization, and utility reports were approved upon a motion by Nathan Kalkhake, second by Charly Ruemke. Motion carried unanimously.

FOR: McLaughlin, Kalkhake, Ripple, Tidwell

AGAINST: None

The motion passed.

Updates

1. 2023-2024 TDA CDBG – Knittel Lift Station Improvement Project
Mayor Buck stated there are equipment delays. The problems are across the board. Contractor will sub-contract to create the road as per the contract. The work must be completed by October 2026.
2. AOKA Engineering – Wastewater Review of City Infrastructure located on the Burton ISD Campus
Mayor Buck stated there are equipment delays. The problems are across the board. Contractor will sub-contract to create the road as per the contract. The work must be completed by October 2026.

Discussion, Consideration and Action (Approve, Accept, Deny, Table or Take No Action) on:

1. Discussion and Possible Action to Adopt Ordinance 20260714WS Amending Ordinance No. 20250408, Water & Sewer Ordinance, by Amending Section 3(B) to Remove Cash as an Accepted Method of Payment for City Water and Sewer Utility Services
Council considered Ordinance No. 20260714-WS amending the Water and Sewer Ordinance to remove cash as an accepted form of payment for utility services to align with the City's previously adopted no-cash payment policy. Adoption of Ordinance 20260714WS was approved upon a motion made by Nathan Kalkhake, second by Macey Tidwell. Motion carried unanimously.

FOR: Kalkhake, Ripple, Tidwell

AGAINST: None

The motion passed.

2. Discussion and Possible Action to Adopt Ordinance 20260714NFPA Adopting the 2021 Edition of the National Fire Protection Association (NFPA 1) Fire Code and NFPA 101 Life Safety Code.
Council considered adoption of the 2021 editions of the National Fire Protection Association Fire Code and NFPA 101 Life Safety Code. Staff explained that adoption modernizes the City's fire code without imposing significant changes and positions the City to coordinate future enforcement through Washington County. Resolution No.

20260714RR was approved upon a motion made by Macey Tidwell, second by Sheila Ripple. Motion carried unanimously.

FOR: Kalkhake, Ripple, Tidwell

AGAINST: None

The motion passed.

3. Discussion and Possible Action on Resolution No. 20260714AHJ Designating the Authority Having Jurisdiction (AHJ) for the Administration and Enforcement of the City's Adopted Fire Code. Council considered Resolution No. 20260714-AHJ designating the Authority Having Jurisdiction for enforcement of the adopted fire code. Staff recommended postponement pending development of an Interlocal Agreement with Washington County after the County's new Fire Marshal is hired. Postpone consideration of Resolution No. 20260714-AHJ was approved upon a motion made by Macey Tidwell, second by Nathan Kalkhake. Motion carried unanimously.

FOR: Kalkhake, Ripple, Tidwell

AGAINST: None

The motion passed.

4. Discussion and Possible Action to Authorize a CCTV Camera Inspection of the City's Wastewater Infrastructure Located on the Burton Independent School District (BISD) Campus as well as the City's Wastewater Line Along North Railroad.

Council discussed authorizing CCTV inspection and cleaning of City wastewater infrastructure beneath the Burton ISD campus and along North Railroad Street.

Staff explained the inspection will:

- **Clean and televise the wastewater line.**
- **Inspect City-owned infrastructure.**
- **Locate buried manholes.**
- **Access pipe condition and identify maintenance needs.**

The project was authorized not to exceed \$6,500.

CCTV camera inspection of the City's Wastewater Infrastructure located on the Burton Independent School District (BISD) Campus as well as the City's Wastewater Line along North Railroad not to exceed \$6500.00 was approved upon a motion made by Nathan Kalkhake, second by Sheila Ripple. Motion carried unanimously.

FOR: Kalkhake, Ripple, Tidwell

AGAINST: None

The motion passed.

5. Discussion and Possible Action to Accept a \$500.00 Donation from Woodmen for Life Designated for Landscaping Improvements at City Hall and Authorize the Appropriate Budget Amendment, if Necessary. Council considered accepting a \$500 donation from WoodmenLife designated for landscaping improvements at City Hall. Representatives, Payten Haverland and Cory Dollar explained the donation is part of the organization's community service program. Acceptance of the donation and authorization of the necessary budget amendment was approved upon a motion made by Sheila Ripple, second by Nathan Kalkhake. Motion carried unanimously.

FOR: Kalkhake, Ripple, Tidwell
AGAINST: None

The motion passed.

6. Discussion and Possible Action to Amend the Fiscal Year 2026-2027 Budget to Reflect Actual Revenues and Expenditures, Appropriate Funds as Necessary, and Authorize the Mayor and City Secretary to Execute Any Documents Necessary to Implement the Budget Amendments. Council reviewed budget-to-actual reports for both the General Fund and Water & Sewer Fund. Discussion included: Election-related expenditures, legal expenses, lift station repair costs, utility revenues and expenditures, and overall budget performance. Council determined the City's financial position remains stable despite several unplanned expenditures. Amending the Fiscal Year 2026–2027 Budget to reflect actual revenues and expenditures, appropriate funds as necessary, and authorize the Mayor and City Secretary to execute all necessary documents was approved upon a motion made by Nathan Kalkhake, second by Macey Tidwell. Motion carried unanimously.

FOR: Kalkhake, Ripple, Tidwell
AGAINST: None

The motion passed.

Announcements:

- a. July 21, 2026 – Council Workshop
 - a. Nathan, Sheila and Macey are all available for workshop; City Secretary will contact Paul and Charly for availability.
- b. August 1, 2026 – Long Life Brotherhood Club August 1st Celebration
- c. August 11, 2026 – Regular Council Meeting

Adjourn Regular Meeting

A motion to adjourn was made by Nathan Kalkhake and seconded by Macey Tidwell.
Motion carried unanimously. Meeting adjourned at 6:33 p.m.

FOR: Kalkhake, Ripple, Tidwell
AGAINST: None

The motion passed.



Karen Buck, Mayor

ATTEST:

Amanda Klehm, City Secretary