

# **CITY OF BURTON**

## **COUNCIL MEETING MINUTES**

A Regular Meeting of the Burton City Council at 5:30 p.m. was held on  
**TUESDAY, JULY 8, 2025,** in the Burton City Hall  
at 12200 E. Mulberry Street Spur 125, Burton, Texas.

### **Members Present:**

Mayor Karen Buck  
Councilmember Jeff Eckhardt  
Councilmember Nathan Kalkhake

Councilmember Macey Tidwell  
Councilmember Paul McLaughlin  
Councilmember Tommie Gilmon

### **Members Absent:** None

**Others Present:** City Secretary Angela Harrington, Utility Clerk Rachel Belvin, and Dustin Lozano (HDU Services).

**Citizens Present:** Sarah Forsythe (Banner Press), Josh Blaschke (KWHI), Keith Withington (Burton Bulletin), David Zajicek (Burton Bulletin), Johnnie Pitts, and Tiffany Eckhardt.

**Mayor Karen Buck called the meeting to order at 5:30 pm. A quorum was established and all in attendance were led in the Pledge of Allegiance. The mayor called for a moment of silence in honor of those who had lost family members in the recent Kerr County flooding and the many first responders and volunteers assisting with the search and rescue of those missing.**

### **Citizen Comments:**

Johnnie Pitts asked for clarification on whether or not residents will be able to review any Property Ordinance proposed prior to Council consideration. City Secretary Angela Harrington told her that a Public Hearing will be required for Council to consider this particular kind of ordinance and that once the Public Hearing is published a copy of the ordinance proposed will be on the website and available at City Hall.

### **CONSENT AGENDA**

- (1) Minutes of the June 10, 2025 Regular Meeting**
- (2) Financial Reports-Revenue & Expenditures**
- (3) Mayor's Report** – Attached. The mayor also told Council of an item that the city was made aware of too late to include on this meetings agenda. Due to the grant timeline, A short special meeting will need to be called for Tuesday, July 15, 2025 at 12:00pm (noon).
- (4) City Secretary's Report** – Attached
- (5) Utility Report** – Attached. Contractor Dustin informed council of the following: a) when the well drilling comes to the cementing phase, WW#4 will be shut down for approximately 24 hours; b) the WWTP generator will be placed shortly because the concrete pad and transfer switch has been installed; c) there has been a small problem with the 290 lift station that his crew working at diagnosing; d) City Hall lift station has been repaired and his crew will be addressing the small landslide soon; e) a valve for a main water supply pipe will be installed in the TxDOT ROW once scheduled with them; and,

f) he will be installing a valve on the FM 2780 line to provide cut-off capacity so that when TxDOT disconnects the private water line there will be very little or no water loss.

A motion was made by Councilmember Kalkhake and seconded by Councilmember McLaughlin to **ACCEPT** the consent agenda.

FOR: Gilmon, Eckhardt, Tidwell

AGAINST: None

THE MOTION PASSED.

#### **UPDATES:**

**2021-2022 TDA CDBG** – Now that a TxDOT permit has been received, the installation of a valve will complete the project. The only thing holding it up the scheduling.

**GLO Water Well #5** – The drilling is under way by C. Miller Drilling

**2023-2024 TDA CDBG Knittel Lift Station Rehab** – Attorneys are still negotiating the easement for the Knittel Lift Station in order to move forward with the use of grant funds to rehab the lift station. This has been going through legal for more than 60 days.

**2025 Texas Water Development Board DWSRF Project Information Form (PIF)** – Mayor Buck received an email from the TWDB asking for more information; which indicates that they are looking at the project favorably. The project is 100% “green” (environmentally advantageous) due to the amount of water loss this line has had.

#### **DISCUSSION, CONSIDERATION AND/OR ACTION TO APPROVE, ACCEPT, DENY, REMOVE OR TABLE ON:**

##### **1. Future of ETJ Water Line Under FM 2780**

City Hall has been told that both private water line customers affected by this issue are going to drill private water wells on their property.

A motion was made by Councilmember McLaughlin and seconded by Councilmember Eckhardt to **REMOVE** this item from the agenda.

FOR: Gilmon, Kalkhake, Tidwell

AGAINST: None

THE MOTION PASSED

##### **2. Authorize a Contract Amendment & Change Order for the GLO 24-065-042-E534**

The mayor explained the reason for the amendment and contract change order. A motion was made by Councilmember Eckhardt and seconded by Councilmember Kalkhake to **APPROVE** the contract Amendment and Change Order.

FOR: Gilmon, McLaughlin, Tidwell

AGAINST: None

THE MOTION PASSED

##### **3. Amended Fiscal Year 2025-2026 Budgets Reflecting Actual Income and Expenses**

Budget to actual income and expenses for the first quarter of the fiscal year were presented to Council. Proposed budgets for both the City of Burton General Fund and the Water & Sewer Utility Fund were presented updating the budgets to include actual income and expenses. A motion was made by Councilmember Kalkhake and seconded by Councilmember McLaughlin to **APPROVE**.

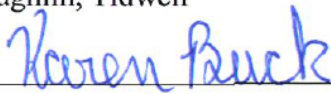
FOR: Eckhardt, Gilmon, Tidwell

AGAINST: None

THE MOTION PASSED

Council Meeting Adjourned at 6:20pm.

FOR: Eckhardt, Gilmon, Kalkhake, McLaughlin, Tidwell  
AGAINST: None

  
\_\_\_\_\_  
Mayor Karen Buck

ATTEST:

  
\_\_\_\_\_  
City Secretary Angela Harrington

**Mayor's Report**  
**July 1, 2025**

***Activities for the month of June included...***

\*Monthly Teams meeting with the Governor's Land Office, Langford Community Services, BEFCO Engineering, and city staff regarding movement forward for Water Well #5.

\*Zooms with attorneys regarding the ETJ water line issue(s). Met with impacted residents and county engineer. Follow up report to be given by Utility Manager.

\*Compilation of news for the June Newsletter to city residents.

\*Posting of the City of Burton's yearly "To Do" list. This list is updated as items are completed.

\*Attended the ribbon cutting at Long Life Brotherhood.

\*Met with prospective business looking to locate in the area.

\*Met with John Huang, Economic & Development Liaison with the Brazos Valley Council of Governments. Great discussion. He shared resources available. I encouraged him to visit with Susan Kiel with the Burton Chamber of Commerce.

\*Completed follow up work for Texas Targeting Communities for possible selection for a class/lab this fall.

\*Attended two county commissioner meetings. Fruitful discussions follow as well as work on strengthening ties between the city and the county.

***Total number of volunteer hours in the month of June – 44.5***

## Secretary's Report

July 8, 2025

1. On June 24, 2025, I spoke to Jeremy at ABIP Certified Public Accountant Firm again regarding the possible requirement for Burton to have a Single Audit for the 2025-2026 fiscal year. I had given you some details on the grant funds last month in my report.

I asked for more detail regarding the costs to have them do the Audit. Originally, he had told me \$3K to \$5K. Now he is saying that ABIP would prefer to do both our annual audit and the Single Audit at the same time. It would be \$22K for them to complete our annual audit plus \$7K for the Single Audit.

I will continue to look for another provider. I have one lead on that.

2. In June, my report included: "Lisveth Galvan, owner of Los Patrones, came into the office to ask about the property between the restaurant and the creek. She has had a lot of problems with snakes coming up from the creek and is concerned for the safety of children who play in the area off of the deck while parents eat and socialize. She has hired a man to clean up the trees, shrubs and high grass to help the situation but isn't happy with the idea of continuing to pay someone to take care of property that doesn't belong to her. She asked the city to clean up the creek property. She also approached the topic of having it transferred to her so she can keep it cleaned out. Would the Council like me to look into "conveying" that property to her? At this time, the creek bed between W. Washington and the W. Texas Bridge is a no-mans land. Note: the "cleanup of Indian creek to allow for proper drainage of floodwaters" has been a mitigation goal item for years. It currently sits at Goal #2. Conveyance would remove the expense of keeping it cleaned out from the City's responsibility." I have spoken with Lisveth more regarding this and would like to know if council would like for me to move forward with "conveying" the property; as opposed to selling it. She would not be willing to "purchase" it. Since all of the property is within the flood plain, it can NEVER be developed. I've attached a draft of the property for your review.

There has been a question as to who actually owns the property. In 2015, under the administration of Peggy Felder, a portion of the creek property being 38' wide and 100' long was "sold" to the estate of James M. Gray because Tom Schooler had built a pavilion on the creek property.

I view this the same as I would the conveyance of an alleyway or easement. We would not get cash but we would gain in property tax.

**From:** Jeremy Barbatto <jbarbatto@abipcpa.com>  
**Sent:** Thursday, June 26, 2025 11:00 AM  
**To:** burtonsecr  
**Cc:** Janet Pitman; Michael Del Toro  
**Subject:** City of Burton, Texas - Audit Services for year-ended March 31, 2026

Good morning Angela,

Thank you for reaching out to us regarding your FY25-26 audits and single audits. Unfortunately, we are unable to splice out the single audit from the audit. If we were engaged to perform the single audit, we would also be performing the City's financial audit.

That said, below is the quoted fee we discussed on the phone that we can do the City's annual audit and State or Federal Single audit:

- Annual Financial Statement Audit - \$22,000 + travel (actual)
- Federal and State Single Audit - \$7,000
- All In fee - \$29,000 + travel (actual)

Please let us know if you would like a formalized engagement letter sent over for your review.

We look forward to hearing from you.

Best Regards,

**abip**  
CPAs | ADVISORS

Jeremy Barbatto, CPA  
Senior Manager

t. 210.341.2581 | d. 210.962.6842  
7330 San Pedro Ave, Suite 901 | San Antonio, TX 78216  
[WWW.ABIPCPA.COM](http://WWW.ABIPCPA.COM)

**CLIENT FOCUSED. RELATIONSHIP DRIVEN.**  
**CELEBRATING 20 YEARS IN 2025!**



This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. Any accounting, business, consulting, or tax advice contained in this communication, including attachments and enclosures, is not intended as an alternative to a formal opinion. Further it is not sufficient to avoid tax-related penalties, nor should it be taken to be a thorough, in-depth analysis of specific issues. If desired, contact us to perform the requisite research and provide you with a detailed written analysis or opinion. Such an engagement may necessitate a separate engagement letter that would define the scope and desired consultation service limits and objectives.

## JULY- 2025 UTILITY REPORT:

1. 2780 & 1697 WATER LINE UPDATE- STILL WAITING TO HERE FROM RESIDENTS ON DECISION BUT IT DOES SOUND LIKE THEY ARE LEANING TOWARDS THEIR OWN WATER WELL.
2. CCR WAS COMPLETED AND SUBMITTED
3. WATER LOSS- 5.76%
4. NO TRASH COMPLAINTS
5. WATER WELL #5 UPDATE- TEST HOLE FINISHED AND SAMPLES WERE SENT OFF TO TCEQ  
-WATER WELL WILL BE GOING DOWN FOR 24HRS (~~WEDNESDAY-THURSDAY~~ <sup>FRIDAY</sup>)  
DO NOT KNOW IF THERE WILL BE ENOUGH WATER IN STORAGE SO WE ARE ASKING RESIDENTS TO CONSERVE WATER DURING THAT TIME PERIOD AND TO HAVE EXTRA WATER ON HAND, JUST IN CASE.

# System Totals Report

City of Burton

<b>Water Pumped This Month</b>	<b>1,656,900 Gallons</b>
<b>Water Sold This Month</b>	<b>1,261,490 Gallons</b>
<b>Water Used for Fire and Flushing Line</b>	<b>300,000 Gallons</b>
<b>Water Loss</b>	<b>95,410 Gallons</b>
<b>Water Loss (%)</b>	<b>5.76 %</b>

	<b>Amount (\$)</b>	<b># Of Accounts</b>
Total Water	10,861.35	211
Total Sewage	8,437.65	182
Total GARBAGE	2,642.00	184
Total Late Charge	191.23	21
Total Adjustments	42.50	2
<b>Total Current Charges</b>	<b>22,174.73</b>	<b>221</b>
Amount Past Due 1-30 Days	2,509.74	30
Amount Past Due 31-60 Days	799.09	9
Amount Past Due Over 60 Days	5,033.23	13
Amount Of Overpayments/Prepayments	(1,739.87)	40
<b>Total Receivables</b>	<b>28,776.92</b>	<b>237</b>

Total Receipts On Account	22,436.61	195
Net Change in Deposits	-42.08	2
Amount of All Deposits	29,591.07	231
Amount of All Deposit 2	100.00	2
Turned Off Accounts (Amount Owed)	1,980.44	61
Collection Accounts (Amount Owed)	1,686.68	25
Number Of Unread (Turned On) Meters		13
Average Usage For Active Meters	5,533	228
Average Water Charge For Active Meters	51.48	211

<b>Usage Groups</b>	<b>Gallons</b>	<b># Of Accounts</b>	<b>Usage</b>	<b>Gallons</b>	<b>% Of Usage</b>	<b>% Of Sales</b>
Over 50,000		2	420,500		33.33	2.03
40,001-50,000		0	0		0.00	0.00
30,001-40,000		0	0		0.00	0.00
20,001-30,000		5	109,500		8.68	4.92
10,001-20,000		13	177,690		14.09	7.90
8,001-10,000		9	75,930		6.02	4.76
6,001-8,000		14	97,830		7.76	7.76
4,001-6,000		31	158,040		12.53	15.39
2,001-4,000		52	156,140		12.38	22.34
1-2,000		75	65,860		5.22	27.94
Zero Usage		27	0		0.00	6.95
<b>Total Meters</b>		<b>228</b>	<b>1,261,490</b>		<b>100.00</b>	<b>100.00</b>



## **burtonsecr**

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**From:** Bradley Loehr <bradley@befcoengineering.com>  
**Sent:** Tuesday, July 01, 2025 2:30 PM  
**To:** burtonmayor  
**Cc:** burtonsecr  
**Subject:** City of Burton-GLO New Water Well 5 - Proposed Change Order 1  
**Attachments:** Change Order 1-July 8 2025 Council Meeting.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Good Afternoon, attached is an explanation for the July 8, 2025 Burton City Council Meeting for Change Order 1. The original construction contract amount awarded at the April 2025 Council Meeting was \$1,207,077.00. This change order proposes to add \$32,790 for additional 12" Cemented Steel Casing & Carbon Steel Pipe-Based SS Screen and deduct \$33,790 for several cost savings proposed to save money without compromising project integrity. This comes at a total contract change deduction of \$1,000 down to \$1,206,077. As shown on the right, this brings the total project down to \$1,324,837. With the \$593,800 GLO Grant, these leaves the City responsible for the remaining amount at \$731,037 which is made up of the shown \$675,000 from the Citizen's Bank Certificates of Obligation and \$56,037 above the CO amount. I apologize, but will be unable to attend as I will be out of state and perhaps out of communications range in the Sierra Mountains in California next Tuesday.

CITY OF BURTON NEW WATER WELL 5 @ EX. CITY HALL WATER PLANT  
GLO CDBG MIT MOD Contract No. 24-065-042-E534  
BEFCO JOB NO. 20-7781

Item No.	Est. Qty.	Units	Description in Words	C. Miller Drilling, Inc. Unit Price	Total Price
<b>BASE BID - 12" x 6" WATER WELL (PERMANENT FINISHED WELL)</b>					
1	LUMP SUM		PILOT HOLE AND DEVELOPED WATER WELL		\$792,377.00
2	LUMP SUM		ELECTRIC LOG AND GAMMA RAY LOG OF PERMANENT WELL		\$20,000.00
3	LUMP SUM		DEEP WELL SUBMERSIBLE PUMP AND 40 HP MOTOR		\$45,000.00
4	LUMP SUM		MASTER METER ABOVEGROUND PIPING AT WATER WELL 5 WELL HEAD		\$55,000.00
5	LUMP SUM		4" YARD PIPING		\$45,000.00
6	LUMP SUM		CHLORINATION SYSTEM		\$25,000.00
7	LUMP SUM		BLENDED PHOSPHATE SYSTEM		\$20,000.00
8	LUMP SUM		ELECTRICAL & CONTROL WORK ASSOCIATED WITH NEW WATER WELL 5		\$199,700.00
9	LUMP SUM		TRENCH SAFETY FOR ALL UNDERGROUND EXCAVATIONS		\$5,000.00
<b>TOTAL FOR BASE BID (Item Nos. 1-9)/ORIGINAL CONSTRUCTION CONTRACT AMOUNT</b>					<b>\$1,207,077.00</b>

<b>ADDITIVE OR DEDUCTIVE ALTERNATE BID ITEMS FOR NEW WATER WELL 5</b>					
AA10	3	VF	ADD OR DEDUCT FOR 12-INCH CASING (CEMENTED)	\$100.00	\$300.00
AA11	0	VF	ADD OR DEDUCT FOR 8-INCH CARBON STEEL BLANK LINER	\$75.00	\$0.00
AA12	57	VF	ADD OR DEDUCT FOR 8-INCH CARBON STEEL PIPE-BASED SS SCREEN	\$570.00	\$32,490.00
<b>TOTAL ADDITIONS</b>					<b>\$32,790.00</b>

<b>CHANGE ORDER 1 - DEDUCTION FROM BASE BID ITEMS TO SAVE FUNDS</b>					
1	LUMP SUM		DEDUCT FOR C. MILLER'S METHOD FOR GRAVEL PLACEMENT		(\$12,790.00)
8	LUMP SUM		USING NEMA 3R ELECTRICAL ENCLOSURES IN LIEU OF NEMA 12		(\$2,500.00)
8	LUMP SUM		ELECTRICAL LAYOUT COSTS SAVINGS, SAND BACKFILL FOR ELECTRICAL CONDUITS IN LIEU OF CONCRETE AND USING GALVANIZED FASTENERS IN LIEU OF SS		(\$18,500.00)
<b>TOTAL DEDUCTIONS</b>					<b>(\$33,790.00)</b>

PROPOSED CONSTRUCTION CONTRACT	\$1,206,077
GRANT ADMINISTRATION (LANGFORD)	\$47,504
ENGINEERING (BEFCO)	\$71,266
<b>PROJECT TOTAL</b>	<b>\$1,324,837</b>
GLO Water Well 5 Grant	\$593,800
Certificates of Obligation thru Citizen's Bank	\$675,000
Extra City Funds Required Above Grant/COs	\$56,037

Extra Cemented Casing, Liner and Screens to achieve production similar to Existing Water Well 4

NOTE: C. Miller has successfully used this method on 150 of their municipal wells.

Cost Savings measures proposed to save money without compromising project integrity



**COMMUNITY DEVELOPMENT & REVITALIZATION**  
**The Texas General Land Office**  
*Construction Change Order Request*

**NOTE:** Texas Local Government Code Sec. 262.031 "CHANGES IN PLANS AND SPECIFICATIONS" regulations apply. Generally, a cumulative increase in the contract price in excess of 25% or a cumulative decrease in excess of 18% are disallowed.

Subrecipient: City of Burton GLO Contract Number: 24-065-042-E534 Date: 8-Jul-25

Engineer Name Address & Phone

Subrecipient Name, Address, & Phone Number:

Contractor Name, Address & Phone Number:

Project #: GLO MIT MOD Bid Package #:  Change Order #: 1

Contract Origination Date: 5-Apr-24 Project Description: New Water Well 5

**You are hereby requested to comply with the following changes from the contract plans and specifications.**

Item No.	Description of Changes: Quantities, Units, Unit Prices, Change in Completion Schedule etc.	Decrease in Contract Price	Increase in Contract Price
1	Deduction for Pumped Reverse Circulation Method of Gravel Placement versus Specified Tremie Pipe Placement	12,790	
8	Use NEMA 3R Electrical Enclosures in lieu of NEMA 12	\$2,500.00	
8	Electrical Layout Cost Savings, Sand Backfill for Electrical Conduits in lieu of Concrete and Use Galvanized Fasteners in lieu of Stainless Steel	\$18,500.00	
AA10	Add 3 LF of 12" Steel Casing (Cemented)		\$300.00
AA12	Add 57 LF of 6" Carbon Steel Pipe-Based Stainless Steel Screen		\$32,790.00

*See sheet 2 to add additional entries*

**Change in Construction Contract Price**

**Change in Contract Time (Calendar Days)**

Original Contract Price: \$1,207,077

Cumulative Previous Change Order(s) Total: \$1,207,077.00

Contract Price Prior to this Change Order: \$1,207,077.00

Net Increase/Decrease of this Change Order: (\$1,000.00)

Original Contract Time in Days: 12-Dec-25

Net Change from Previous Change Order(s) in Days: 0

Contract Time Prior to this Change Order in Days: 12-Dec-25

Net Increase/Decrease of this Change Order in Days: 0



COMMUNITY DEVELOPMENT & REVITALIZATION  
The Texas General Land Office  
Construction Change Order Request

Contract Price with All Approved Change Orders:	\$1,206,077.00	Contract Time with All Approved Change Orders in Days:	12-Dec-25
Cumulative Percent Change In Contract Price (+/-)	-0.08%	Subrecipient Contract End Date:	31-Mar-26
Construction Contract Start Date:	1-Jun-25	Construction Contract End Date:	12-Dec-25

Reimbursements of costs included in this change order are subject to review by GLO-CDR.

\*This document may be executed prior to submission for GLO-CDR review, but all parties involved will be held responsible if the change order or amendment warranted as a result of this change order is not in compliance with CDBG or HUD Requirements

Subrecipient Signature	Engineer Signature	Contractor Signature
Mayor Karen Buck	Bradley C. Loehr, PE	
Subrecipient Name and Title (Printed)	Engineer Name and Title (Printed)	Contractor Name and Title (Printed)
Subrecipient Signature	Engineer Signature	Contractor Signature

Justification for Change Order

1. Will this change order increase or decrease the number of beneficiaries? ☐ Increase ☐ Decrease ☒ No Change

If there is a change, how many beneficiaries will be affected?

Total  LMI

2. Effect of this change on the scope of work: ☐ Increase ☐ Decrease ☒ No Change

3. Effect on operation and maintenance costs: ☐ Increase ☐ Decrease ☒ No Change

4. Are all prices in the change order dependent upon unit prices found in the original bid? ☐ Yes ☒ No

If "no", explain:

ADDITIONS FOR ADDITIVE ALTERNATE BID ITEMS AA10 & AA12 WERE BASED ON UNIT PRICES IN THE ORIGINAL BID. THE DEDUCTIONS FROM BASE BID ITEMS 1 & 8 WERE PROVIDED BY THE CONTRACTOR IN ORDER TO SAVE PROJECT FUNDS DUE TO PROJECT BEING ABOVE THE CONSTRUCTION BUDGET WITHOUT COMPROMISING THE PROJECT INTENT & INTEGRITY.

5. Has the change created new circumstances or environmental conditions which may affect the project's impact, such as concealed or unexpected conditions discovered during actual construction? ☐ Yes ☒ No

If "yes", is an environmental assessment required?

N/A



COMMUNITY DEVELOPMENT & REVITALIZATION  
The Texas General Land Office  
Construction Change Order Request

- |  |   |                             |
|--|---|-----------------------------|
| 6. Is the Texas Council on Environmental Quality (TCEQ) clearance still valid (if applicable)? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| 7. Is the CCN permit still valid? (sewer projects only)  | <input type="checkbox"/> Yes            | <input type="checkbox"/> No |
| 8. Are the disability access requirements/approval still valid (if applicable)?                | <input type="checkbox"/> Yes            | <input type="checkbox"/> No |
| 9. Are other Disaster Recovery contractual special condition clearances still valid?           | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

If "no", explain:

N/A

*Disclaimer: The Texas General Land Office has made every effort to ensure the information contained on this form is accurate and in compliance with the most up-to-date CDBG-DR and/or CDBG-MIT federal rules and regulations, as applicable. It should be noted that the Texas General Land Office assumes no liability or responsibility for any error or omission on this form that may result from the interim period between the publication of amended and/or revised federal rules and regulations and the Texas General Land Office's standard review and update schedule.*

10:44 AM  
07/02/25  
Accrual Basis

City of Burton, Texas  
**Profit & Loss Budget vs. Actual**  
April through June 2025

	Apr 25	Budget	May 25	Budget
<b>Ordinary Income/Expense</b>				
Income				
Franchise Tax Income			97.42	99.47
Interest Income				
Mixed Beverage Taxes		253.62	273.29	458.14
Other Income	1,923.56	1,977.41	1,419.44	2,742.74
Property Tax Revenue (M&O)	1,078.35	1,633.00	622.28	1,409.54
Sales Tax Income	9,133.33	12,712.37	41,841.71	15,846.10
<b>Total Income</b>	<b>12,135.24</b>	<b>16,576.40</b>	<b>44,254.14</b>	<b>20,555.99</b>
<b>Gross Profit</b>	<b>12,135.24</b>	<b>16,576.40</b>	<b>44,254.14</b>	<b>20,555.99</b>
Expense				
Employee Health Reimbursement	60.00	150.00		150.00
Washington County Sherriff Dept	1,250.00	1,250.00		1,250.00
Advertising & Public Notice	486.00		394.00	108.76
Copy Machine Lease	115.00	120.00	150.45	120.00
Dues & Subscriptions	314.82	303.07	845.75	762.00
Election		730.65	3,960.03	2,646.96
Insurance & Workmans Comp	1,332.50	1,332.50		
Legal & Professional Fees	21.50	1,390.00	534.50	21.50
Miscellaneous & Unforeseen	100.00			
Postage		73.00	73.00	
Repair & Maintenance				
Weeren Park	75.00	75.00	210.00	75.00
Repair & Maintenance - Other	424.99	250.00	875.00	250.00
<b>Total Repair &amp; Maintenance</b>	<b>499.99</b>	<b>325.00</b>	<b>1,085.00</b>	<b>325.00</b>
Security Expense			105.00	105.00
Street Light Expense	517.01	517.01	517.01	517.01
Street Repair				40,000.00
Supplies - Office	37.87	195.09		
Supplies - Operating & Other	16.67	94.62	64.94	177.88
Tax Collection Fees	187.22	187.22	632.72	187.22
Telephone & Communications	89.85	89.85	89.85	89.85
TMRS Contributions	4.00	4.00	4.00	4.00
Travel & Mileage	93.80	204.15		
Utilities	150.66	154.33	162.81	142.59
Wages & Payroll Taxes	3,219.54	2,272.23	2,763.46	3,097.91
<b>Total Expense</b>	<b>8,496.43</b>	<b>9,392.72</b>	<b>11,382.52</b>	<b>49,705.68</b>
<b>Net Ordinary Income</b>	<b>3,638.81</b>	<b>7,183.68</b>	<b>32,871.62</b>	<b>-29,149.69</b>
<b>Other Income/Expense</b>				
Other Income				
TRANSFER IN	6,000.00			

City of Burton, Texas  
**Profit & Loss Budget vs. Actual**  
April through June 2025

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	<u>Apr 25</u>	<u>Budget</u>	<u>May 25</u>	<u>Budget</u>
Debt Service Fund Revenues				
Property Tax Revenues (DSF)	3,777.98	2,691.46	1,816.04	3,158.45
Interest Income (DSF)				
Total Debt Service Fund Revenues	<u>3,777.98</u>	<u>2,691.46</u>	<u>1,816.04</u>	<u>3,158.45</u>
Total Other Income	9,777.98	2,691.46	1,816.04	3,158.45
Other Expense				
TRANSFER OUT				
Total Other Expense				
Net Other Income	<u>9,777.98</u>	<u>2,691.46</u>	<u>1,816.04</u>	<u>3,158.45</u>
Net Income	<u>13,416.79</u>	<u>9,875.14</u>	<u>34,687.66</u>	<u>-25,991.24</u>

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Accrual Basis

City of Burton, Texas  
**Profit & Loss Budget vs. Actual**  
April through June 2025

	TOTAL			
	Jun 25	Budget	Apr - Jun 25	Budget
<b>Ordinary Income/Expense</b>				
Income				
Franchise Tax Income			97.42	99.47
Interest Income	535.19	695.08	535.19	695.08
Mixed Beverage Taxes	322.41	292.44	595.70	1,004.20
Other Income	1,159.81	1,625.81	4,502.81	6,345.96
Property Tax Revenue (M&O)	297.18	510.03	1,997.81	3,552.57
Sales Tax Income	11,059.18	8,674.28	62,034.22	37,232.75
<b>Total Income</b>	<b>13,373.77</b>	<b>11,797.64</b>	<b>69,763.15</b>	<b>48,930.03</b>
<b>Gross Profit</b>	<b>13,373.77</b>	<b>11,797.64</b>	<b>69,763.15</b>	<b>48,930.03</b>
Expense				
Employee Health Reimbursement	147.00	150.00	207.00	450.00
Washington County Sherriff Dept	1,250.00	1,250.00	2,500.00	3,750.00
Advertising & Public Notice	155.00	907.16	1,035.00	1,015.92
Copy Machine Lease	120.00	120.00	385.45	360.00
Dues & Subscriptions	58.75	47.00	1,219.32	1,112.07
Election			3,960.03	3,377.61
Insurance & Workmans Comp			1,332.50	1,332.50
Legal & Professional Fees	2,252.00	387.00	2,808.00	1,798.50
Miscellaneous & Unforeseen			100.00	
Postage	208.80		281.80	73.00
Repair & Maintenance				
Weeren Park	75.00	75.00	360.00	225.00
Repair & Maintenance - Other	250.00	250.00	1,549.99	750.00
<b>Total Repair &amp; Maintenance</b>	<b>325.00</b>	<b>325.00</b>	<b>1,909.99</b>	<b>975.00</b>
Security Expense			105.00	105.00
Street Light Expense	517.01	517.01	1,551.03	1,551.03
Street Repair				40,000.00
Supplies - Office	119.24	127.77	157.11	322.86
Supplies - Operating & Other			81.61	272.50
Tax Collection Fees	187.22	187.22	1,007.16	561.66
Telephone & Communications	89.85	89.85	269.55	269.55
TMRS Contributions	4.00	4.00	12.00	12.00
Travel & Mileage			93.80	204.15
Utilities	165.68	166.08	479.15	463.00
Wages & Payroll Taxes	2,353.54	2,591.68	8,336.54	7,961.82
<b>Total Expense</b>	<b>7,953.09</b>	<b>6,869.77</b>	<b>27,832.04</b>	<b>65,968.17</b>
<b>Net Ordinary Income</b>	<b>5,420.68</b>	<b>4,927.87</b>	<b>41,931.11</b>	<b>-17,038.14</b>
<b>Other Income/Expense</b>				
Other Income				
TRANSFER IN	31,960.00		37,960.00	



City of Burton, Texas  
**Profit & Loss Budget vs. Actual**  
April through June 2025

	TOTAL			
	Jun 25	Budget	Apr - Jun 25	Budget
Debt Service Fund Revenues				
Property Tax Revenues (DSF)	1,684.03	1,256.16	7,278.05	7,106.07
Interest Income (DSF)	414.13	469.06	414.13	469.06
Total Debt Service Fund Revenues	2,098.16	1,725.22	7,692.18	7,575.13
Total Other Income	34,058.16	1,725.22	45,652.18	7,575.13
Other Expense				
TRANSFER OUT	21,960.00		21,960.00	
Total Other Expense	21,960.00		21,960.00	
Net Other Income	12,098.16	1,725.22	23,692.18	7,575.13
Net Income	17,518.84	6,653.09	65,623.29	-9,463.01

Profit & Loss Budget Overview

April 2025 through March 2026

Ordinary Income/Expense	Apr - Jun 25	Jul - Sep 25	Oct - Dec 25	Jan - Mar 26	TOTAL Apr '25 - Mar 26
Income					
Franchise Tax Income	97.42	98.81	101.46	12,149.24	12,446.93
Interest Income	535.19	612.31	517.20	1,037.43	2,702.13
Mixed Beverage Taxes	595.70	889.36	668.15	1,066.48	3,219.69
Other Income	4,502.81	5,086.12	4,112.55	5,054.70	18,756.18
Property Tax Revenue (M&O)	1,997.81	1,168.25	14,226.60	7,244.88	24,637.54
Sales Tax Income	62,034.22	31,876.10	35,184.62	65,697.87	194,792.81
Grant					
Total Income	69,763.15	39,730.95	54,810.58	92,250.60	256,555.28
Gross Profit	69,763.15	39,730.95	54,810.58	92,250.60	256,555.28
Expense					
Engineering					
Employee Health Reimburse...	207.00	450.00	450.00	450.00	1,557.00
Washington County Sherriff D...	3,750.00	3,750.00	3,750.00	3,750.00	15,000.00
Accounting & Auditing			12,500.00		12,500.00
Advertising & Public Notice	1,035.00	402.75	155.00	774.62	2,367.37
Contract Labor				100.00	100.00
Copy Machine Lease	385.45	360.00	360.00	360.00	1,465.45
Dues & Subscriptions	1,219.32	344.73	301.25	1,767.50	3,632.80
Education		125.00	100.00		225.00
Election	3,960.03				3,960.03
EMS Expense					
Insurance & Workmans Comp	1,332.50	1,332.50	1,332.50	1,332.50	5,330.00
Legal & Professional Fees	2,808.00	4,565.00	3,040.00	4,000.00	14,413.00
Mayor & Council Expense					
Miscellaneous & Unforeseen	100.00	83.99	73.00	1,500.00	1,600.00
Postage	146.00			94.40	397.39
Reconciliation Discrepancies					
Repair & Maintenance					
Weeren Park	225.00	225.00	225.00	225.00	900.00
Repair & Maintenance - Other	1,684.99	750.00	750.00	750.00	3,934.99
Total Repair & Maintenance	1,909.99	975.00	975.00	975.00	4,834.99

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Accrual Basis

City of Burton, Texas

## Profit & Loss Budget Overview

April 2025 through March 2026

	Apr - Jun 25	Jul - Sep 25	Oct - Dec 25	Jan - Mar 26	TOTAL Apr '25 - Mar 26
Security Expense	105.00	105.00	105.00	105.00	420.00
Street Light Expense	1,551.03	1,551.03	1,551.03	1,551.03	6,204.12
Street Repair			40,000.00		40,000.00
Supplies - Office	157.11	662.87	194.17	207.98	1,222.13
Supplies - Operating & Other	81.61	699.73	1,168.47	1,228.38	3,178.19
Tax Collection Fees	1,007.16	561.66	561.66	561.66	2,692.14
Telephone & Communications	269.55	269.55	269.55	269.55	1,078.20
TMRS Contributions	12.00	12.00	12.00	12.00	48.00
Travel & Mileage	93.80	110.59	272.02	225.82	702.23
Utilities	479.15	671.27	587.01	535.52	2,272.95
Wages & Payroll Taxes	8,336.54	7,024.05	8,618.87	7,606.22	31,585.68
<b>Total Expense</b>	<b>28,946.24</b>	<b>24,056.72</b>	<b>76,376.53</b>	<b>27,407.18</b>	<b>156,786.67</b>
<b>Net Ordinary Income</b>	<b>40,816.91</b>	<b>15,674.23</b>	<b>-21,565.95</b>	<b>64,843.42</b>	<b>99,768.61</b>
<b>Other Income/Expense</b>					
<b>Other Income</b>					
Debt Service Fund Revenues					
Property Tax Revenues (DSF)	7,278.05	2,587.70	76,211.46	38,476.93	124,554.14
Interest Income (DSF)	414.13	458.09	384.22	487.69	1,744.13
<b>Total Debt Service Fund Revenue...</b>	<b>7,692.18</b>	<b>3,045.79</b>	<b>76,595.68</b>	<b>38,964.62</b>	<b>126,298.27</b>
<b>Total Other Income</b>	<b>7,692.18</b>	<b>3,045.79</b>	<b>76,595.68</b>	<b>38,964.62</b>	<b>126,298.27</b>
<b>Other Expense</b>					
TRANSFER OUT					
Debt Service Expenditures					
Bond Payment		54,000.00		41,000.00	95,000.00
Interest on Bond Payment		15,734.86		14,694.00	30,428.86
<b>Total Debt Service Expenditures</b>		<b>69,734.86</b>		<b>55,694.00</b>	<b>125,428.86</b>
<b>Total Other Expense</b>		<b>69,734.86</b>		<b>55,694.00</b>	<b>125,428.86</b>
<b>Net Other Income</b>	<b>7,692.18</b>	<b>-66,689.07</b>	<b>76,595.68</b>	<b>-16,729.38</b>	<b>869.41</b>
<b>Net Income</b>	<b>48,509.09</b>	<b>-51,014.84</b>	<b>55,029.73</b>	<b>48,114.04</b>	<b>100,638.02</b>

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CITY OF BURTON WATER & SEWER  
**Profit & Loss Budget vs. Actual**  
April through June 2025

	Apr 25	Budget	May 25
<b>Ordinary Income/Expense</b>			
Income			
DEPOSIT FOR WATER & SEWER	150.00	150.00	150.00
GARBAGE REVENUES	2,624.75	2,829.00	2,490.61
WATER & SEWER REVENUES	18,828.91	21,106.41	17,352.78
<b>Total Income</b>	<b>21,603.66</b>	<b>24,085.41</b>	<b>19,993.39</b>
<b>Gross Profit</b>	<b>21,603.66</b>	<b>24,085.41</b>	<b>19,993.39</b>
Expense			
CONTRACT LABOR	4,450.00	4,450.00	4,550.00
GARBAGE & COLLECTION COST	2,501.00	2,501.00	2,501.00
INSURANCE & PROPERTY LIABILITY	1,361.75	1,488.75	0.00
LAB TESTING FEES	521.00	946.00	469.00
LEGAL & PROFESSIONAL FEES	6.00	3.80	4.10
POSTAGE	146.00	106.00	112.00
REPAIR & MAINTENANCE	6,327.79	7,445.35	6,642.10
SUPPLIES - OFFICE	27.53	0.00	0.00
SUPPLIES - OPERATING & OTHER	1,931.50	5,766.25	1,564.50
Telephone	48.22	46.58	48.22
TRAVEL & MILEAGE	0.00	55.88	0.00
UTILITIES EXPENSE	1,501.82	1,549.77	1,532.07
WAGES & PAYROLL TAXES	2,561.15	1,655.56	1,729.06
WATER&SEWER DEPOSIT REFUND	161.00	150.00	0.00
<b>Total Expense</b>	<b>21,544.76</b>	<b>26,164.94</b>	<b>19,152.05</b>
<b>Net Ordinary Income</b>	<b>58.90</b>	<b>-2,079.53</b>	<b>841.34</b>
<b>Other Income/Expense</b>			
Other Income			
Water Well #5 - GLO	30,577.60		0.00
<b>Total Other Income</b>	<b>30,577.60</b>		<b>0.00</b>
Other Expense			
CDV23-0012 Expense	20,250.00		0.00
Water Well 5 - GLO	30,577.60		0.00
<b>Total Other Expense</b>	<b>50,827.60</b>		<b>0.00</b>
<b>Net Other Income</b>	<b>-20,250.00</b>		<b>0.00</b>
<b>Net Income</b>	<b>-20,191.10</b>	<b>-2,079.53</b>	<b>841.34</b>



CITY OF BURTON WATER & SEWER  
**Profit & Loss Budget vs. Actual**  
April through June 2025

	Budget	Jun 25	Budget
Ordinary Income/Expense			
Income			
DEPOSIT FOR WATER & SEWER	250.00	150.00	0.00
GARBAGE REVENUES	2,829.00	2,743.04	2,829.00
WATER & SEWER REVENUES	19,200.80	19,366.43	16,337.37
Total Income	22,279.80	22,259.47	19,166.37
Gross Profit	22,279.80	22,259.47	19,166.37
Expense			
CONTRACT LABOR	4,450.00	4,550.00	4,450.00
GARBAGE & COLLECTION COST	2,501.00	2,501.00	2,501.00
INSURANCE & PROPERTY LIABILITY	0.00	0.00	0.00
LAB TESTING FEES	1,229.00	959.00	357.00
LEGAL & PROFESSIONAL FEES	3.80	4.20	3.80
POSTAGE	106.00	112.00	144.97
REPAIR & MAINTENANCE	10,854.28	7,882.74	9,082.23
SUPPLIES - OFFICE	0.00	0.00	0.00
SUPPLIES - OPERATING & OTHER	1,117.00	1,328.44	469.69
Telephone	46.58	48.22	46.58
TRAVEL & MILEAGE	0.00	0.00	0.00
UTILITIES EXPENSE	1,401.95	50.12	93.38
WAGES & PAYROLL TAXES	2,333.72	1,749.15	1,630.47
WATER&SEWER DEPOSIT REFUND	0.00	57.92	0.00
Total Expense	24,043.33	19,242.79	18,779.12
Net Ordinary Income	-1,763.53	3,016.68	387.25
Other Income/Expense			
Other Income			
Water Well #5 - GLO		0.00	
Total Other Income		0.00	
Other Expense			
CDV23-0012 Expense		0.00	
Water Well 5 - GLO		0.00	
Total Other Expense		0.00	
Net Other Income		0.00	
Net Income	-1,763.53	3,016.68	387.25

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CITY OF BURTON WATER & SEWER  
**Profit & Loss Budget vs. Actual**  
April through June 2025

	TOTAL	
	Apr - Jun 25	Budget
Ordinary Income/Expense		
Income		
DEPOSIT FOR WATER & SEWER	450.00	400.00
GARBAGE REVENUES	7,858.40	8,487.00
WATER & SEWER REVENUES	55,548.12	56,644.58
Total Income	63,856.52	65,531.58
Gross Profit	63,856.52	65,531.58
Expense		
CONTRACT LABOR	13,550.00	13,350.00
GARBAGE & COLLECTION COST	7,503.00	7,503.00
INSURANCE & PROPERTY LIABILITY	1,361.75	1,488.75
LAB TESTING FEES	1,949.00	2,532.00
LEGAL & PROFESSIONAL FEES	14.30	11.40
POSTAGE	370.00	356.97
REPAIR & MAINTENANCE	20,852.63	27,381.86
SUPPLIES - OFFICE	27.53	0.00
SUPPLIES - OPERATING & OTHER	4,824.44	7,352.94
Telephone	144.66	139.74
TRAVEL & MILEAGE	0.00	55.88
UTILITIES EXPENSE	3,084.01	3,045.10
WAGES & PAYROLL TAXES	6,039.36	5,619.75
WATER&SEWER DEPOSIT REFUND	218.92	150.00
Total Expense	59,939.60	68,987.39
Net Ordinary Income	3,916.92	-3,455.81
Other Income/Expense		
Other Income		
Water Well #5 - GLO	30,577.60	
Total Other Income	30,577.60	
Other Expense		
CDV23-0012 Expense	20,250.00	
Water Well 5 - GLO	30,577.60	
Total Other Expense	50,827.60	
Net Other Income	-20,250.00	
Net Income	-16,333.08	-3,455.81

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Accrual Basis

**CITY OF BURTON WATER & SEWER**  
**Profit & Loss Budget Overview**  
 April 2024 through March 2025

	Apr - Jun 24	Jul - Sep 24	Oct - Dec 24	Jan - Mar 25	TOTAL Apr '24 - Mar 25
<b>Ordinary Income/Expense</b>					
Income					
DEPOSIT FOR WATER & SEWER	400.00	860.00	150.00	550.00	1,960.00
GARBAGE REVENUES	13,033.70	13,532.07	12,617.47	10,912.24	50,095.48
INTEREST INCOME/OTHER INCOME		277.54		548.47	826.01
Transfer In				10,000.00	10,000.00
WATER & SEWER REVENUES	56,644.58	55,936.83	45,065.16	76,519.72	234,166.29
Total Income	70,078.28	70,606.44	57,832.63	98,530.43	297,047.78
Gross Profit	70,078.28	70,606.44	57,832.63	98,530.43	297,047.78
Expense					
CONTRACT LABOR	13,350.00	13,350.00	13,350.00	13,525.00	53,575.00
DUES & SUBSCRIPTIONS				1,175.00	1,175.00
FEES & PERMITS			1,803.70		1,803.70
GARBAGE & COLLECTION COST	10,490.85	6,834.10	10,044.15	11,836.10	39,205.20
INSURANCE & PROPERTY LIABILITY	1,039.00	1,039.00	1,039.00	1,361.75	4,478.75
LAB TESTING FEES	2,532.00	1,977.67	2,334.69	3,881.00	10,725.36
LEGAL & PROFESSIONAL FEES	8.60	10.40	9.00	13.70	41.70
POSTAGE	356.97	414.24	306.00	336.00	1,413.21
REPAIR & MAINTENANCE	25,381.86	45,924.51	18,372.86	39,745.34	129,424.57
SUPPLIES - OFFICE		191.94		32.35	224.29
SUPPLIES - OPERATING & OTHER	2,864.94	14,162.26	1,892.09	4,082.28	23,001.57
Telephone	100.74	99.93	100.80	173.70	475.17
Transfer Out				10,000.00	10,000.00
TRAVEL & MILEAGE	55.88				55.88
UTILITIES EXPENSE	3,045.10	4,976.33	5,743.46	5,128.13	18,893.02
WAGES & PAYROLL TAXES	5,168.75	4,206.29	4,467.37	5,262.83	19,105.24
WATER&SEWER DEPOSIT REFUND	150.00	174.36	219.30	339.84	883.50
Total Expense	64,544.69	93,361.03	59,682.42	96,893.02	314,481.16
Net Ordinary Income	5,533.59	-22,754.59	-1,849.79	1,637.41	-17,433.38
Net Income	5,533.59	-22,754.59	-1,849.79	1,637.41	-17,433.38