

CITY OF BURTON

COUNCIL MEETING MINUTES

A Regular Meeting of the Burton City Council at 5:30 p.m. was held on
TUESDAY, APRIL 8, 2025, in the Burton City Hall
at 12200 E. Mulberry Street Spur 125, Burton, Texas.

Members Present:

Mayor Karen Buck
Councilmember Jeff Eckhardt
Councilmember Nathan Kalkhake

Councilmember Macey Tidwell
Councilmember Paul McLaughlin

Members Absent: Councilmember Tommie Gilmon

Others Present: City Secretary Angela Harrington, Utility Clerk Rachel Belvin, Bradley Loehr (BEFCO Engineering), Josh Guelker (Meter Reader) and Dustin Lozano (HDU Services).

Citizens Present: Sarah Forsythe (Banner Press), Josh Blaschke (KWHI), Chuck & Debra Johnson, Tiffany Eckhardt, Jason Jaster and Johnnie Pitts.

Mayor Karen Buck called the meeting to order at 5:30 pm. A quorum was established and all in attendance were led in the Pledge of Allegiance.

Citizen Presentations

1. Joshua Guelker addressed council on the meter reader contract that was presented to council in March. He stated that he has been reading meters for Burton for over 10 years. Since 2019, he has been reading the meters monthly and has not asked for a raise in pay until now. He uses his own Side-by-side (Gator) vehicle and buys his own gas to monthly read the meters. He has had to add insurance coverage to the side-by-side in case of his or another person's error. He respectfully asked council to reconsider the raise denied at last month's meeting.

2. After the meeting, Jason Jaster asked that everyone be mindful when driving by the park at N. Main and E. Texas. He lives next to Laas-Weeren Park and recently witnessed several motorcycle riders urinating in the park. It was suggested that a sign be created to warn against that kind of action.

CONSENT AGENDA

- (1) **Minutes of the March 11, 2025 Regular Meeting & April 1, 2025 Workshop Meeting**
- (2) **Financial Reports-Revenue & Expenditures**
- (3) **Mayor's Report – Attached**
- (4) **City Secretary's Report – Attached**
- (5) **Utility Report – Attached.** Contractor Dustin told council about a water leak that happened on FM 1697. He said it was a complicated repair but was able to fix it and stated that the lines in that location are a part of the TWDB PIF just submitted in March.

Council was told that there was also a sewer stoppage that affected Burton Short Stop and the daycare. There was also a major issue at the Knittel Lift Station. Bridge ministry is asking for a sewer tap for the soon to be built Food Pantry. He wrapped up his report by informing council that he has been in contact with a couple of alarm people to inquire as to how much an alarm on the water tanks to indicate low levels would cost. There are plans to meet with them sometime later in the week.

A motion was made by Councilmember McLaughlin and seconded by Councilmember Kalkhake to **ACCEPT** the consent agenda.

FOR: Eckhardt, Tidwell

AGAINST: None

The motion passed.

UPDATES:

2021-2022 TDA CDBG – Using excess funds for a few items has been approved. Those items include adding a valve on the line close to AMKIN; cap a couple of abandoned lines and look at solving a few mysteries uncovered by the line replacement.

GLO Water Well #5 – Bids from water well contractors were opened on April 2, 2025. More information on Item #1 below.

2023-2024 TDA CDBG & 2025-2026 TDA CDBG – The City Secretary let council know that a formal rejection has been received for this project.

2025 Texas Water Development Board DWSRF Project Information Form (PIF) – The PIF was submitted by or on March 7. No further updates will be available until the city knows if a full application will be requested.

DISCUSSION, CONSIDERATION AND/OR ACTION TO APPROVE, ACCEPT, DENY, REMOVE OR TABLE ON:

1. Awarding a Construction Contract for the GLO CDBG-MIT MOD Grant #24-065-042-E534 – City of Burton Water Improvement Project

Bradley Loehr of BEFCO Engineering went through the bid tabulation taken from the bids received from C. Miller Drilling and J & S Water Wells. C. Miller Drilling had the lowest bid of \$1,207,077.00. The differences in the bids were pointed out and discussion took place regarding the difference in a 12"X 6" well versus a Straight 8" well. Mr. Loehr also told council that he thinks there are a few items that may be able to be reduced and that new tariffs may affect prices on materials. A motion was made by Councilmember Eckhardt and seconded by Councilmember Kalkhake to **Award the Project to C. Miller Drilling, Inc. of Winnsboro, Texas for an amount of \$1,207,077.00 for base bid items 1 – 9.**

FOR: McLaughlin, Tidwell

AGAINST: None

The motion passed.

2. Ordinance 20250408 Regarding Payment Procedures for Water and Sewer Service and Rates

Having discussed this item at length at the April 1 Workshop Meeting, most councilmembers were concerned about the impact on fixed or low income residents. A draft of an application for those who need financial assistance regarding their city utility bill was presented by the City Secretary. A motion was made by Councilmember Tidwell and seconded by Councilmember Eckhardt to **APPROVE** the Ordinance with an additional clause with information regarding the financial assistance availability.

FOR: Kalkhake, McLaughlin

AGAINST: None

The motion passed.

3. Final Amended Fiscal Year 2024-2025 General and Utility Funds Budgets Reflecting Actual Income and Expenses for the January through March

The budgets were discussed and a motion was made by Councilmember McLaughlin and seconded by Councilmember Kalkhake to **APPROVE**.

FOR: Eckhardt, Tidwell

AGAINST: None

The motion passed.

Council Meeting Adjourned at 6:49pm.

FOR: Eckhardt, Kalkhake, McLaughlin, Tidwell
AGAINST: None



Karen Buck
Mayor Karen Buck

ATTEST:

Angela Harrington
City Secretary Angela Harrington

**Mayor's Report
April 8, 2025**

Activities for the month of March 2025 included...

*Attended the monthly Teams meeting with the GLO, Langford Community Grant Management, BEFCO Engineering regarding updates to Water Well #5 timeline.

*Researched history & timeline of Wastewater Treatment System.

*Visit with citizen regarding Subdivision Ordinance - what was in it v. what heard/told was in it

*PIF research + conversations/emails with engineer Bradley

*Submitted the PIF (Project Information Form) for the "Fred Line" to Texas Water Development Board. Results of whether or not our project will be considered this round of funding will be known around Labor Day.

*Numerous conversations, emails, and research for Knittel Lift Station rehab.

*Reviewed Water and Wastewater Treatment Lab Reports for December 2024 – February 2025.

*Text from citizen regarding scrape/holes in Trinity Street. Photos/video taken. Will visit with county when in town to pave roads to see if can patch.

*Attended the Burton ISD School Board Meeting to hear construction updates.

*Conversations with Brandon Schulte regarding road access needs for vet clinic on South Railroad.

*Set kneel trap for pregnant dog hanging out around construction foreman trailer at Burton ISD; multiple visits and checks. To date...no dog...or puppies.

*Updated Engineering Consult Project Work List

*Updated Homebound List for residents in case of emergencies

*Attended the MS150 Day 2 meeting in LaGrange & picked up Water Well #5 plans from BEFCO while in town.

*Drafted the 2-page traffic impact information sheet for residents regarding the weekend of April 25-27.

Total Volunteer Hours for March – 53.25

Secretary's Report

APRIL 8, 2025

- The city has received notice that the application for the 2025-2026 TDA CDBG has been denied. That project was to make drainage and wastewater improvements south of Hwy 290.
- A LOT of time was spent on the Utility Rate Studies.
- Next weekend, April 11-13, there will be a filming crew in town. There should be no significant change or interruption to life around town.
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APRIL COUNCIL MEETING 4/8/25

1. DUMPSTER DAYS THIS WEEKEND- APRIL 11-13
2. GARBAGE COMPLAINTS- None
3. STILL WORKING ON WATER LOSS AUDIT- DUE MAY 1ST
4. WRAPPED UP THE FISCAL YEAR AND STORED THE RVS PAPERWORK FROM IT.
5. WATER LOSS IS AT A 8%- GOOD

Meter reading every 3rd month-

Called RVS for more info regarding this idea.

RVS was intended for monthly readings- can change it but it makes the system more complicated with reports and monitoring late fees.

They recommend reading every month for a more accurate flowing system.

4/1/2025

12:17:46PM

Reprinted for:

3/31/2025

System Totals Report

City of Burton

Water Pumped This Month	1,527,600 Gallons
Water Sold This Month	1,173,880 Gallons
Water Used for Fire and Flushing Line	225,000 Gallons
Water Loss	128,720 Gallons
Water Loss (%)	8.43 %

	Amount (\$)	# Of Accounts
Total Water	10,702.19	212
Total Sewage	7,122.10	185
Total GARBAGE	2,670.00	186
Total Adjustments	3,673.60	5
Total Current Charges	24,167.89	220
Amount Past Due 1-30 Days	1,973.47	24
Amount Past Due 31-60 Days	533.36	7
Amount Past Due Over 60 Days	5,075.14	11
Amount Of Overpayments/Prepayments	(5,681.60)	45
Total Receivables	26,068.26	233

Total Receipts On Account	25,974.45	202
Net Change in Deposits	400.00	2
Amount of All Deposits	29,422.15	228
Amount of All Deposit 2	100.00	2
Turned Off Accounts (Amount Owed)	1,980.44	57
Collection Accounts (Amount Owed)	1,686.68	25
Number Of Unread (Turned On) Meters		13
Average Usage For Active Meters	5,194	226
Average Water Charge For Active Meters	50.48	212

Usage Groups	Gallons	# Of Accounts	Usage	Gallons	% Of Usage	% Of Sales
Over 50,000 - <i>WWTP & BISO</i>		2	420,700		35.84	2.40
40,001-50,000		0	0		0.00	0.00
30,001-40,000 - <i>Burton Fire station</i>		1	34,600		2.95	0.00
20,001-30,000		3	70,500		6.01	3.14
10,001-20,000		14	170,220		14.50	9.91
8,001-10,000		4	36,200		3.08	2.48
6,001-8,000		12	84,460		7.20	6.76
4,001-6,000		24	119,700		10.20	12.15
2,001-4,000		56	166,110		14.15	24.70
1-2,000		81	71,390		6.08	30.66
Zero Usage		29	0		0.00	7.80
Total Meters		226	1,173,880		100.00	100.00



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www.befcoengineering.com E-mail: office@befcoengineering.com
Texas Registered Engineering Firm F-2011 Texas Licensed Surveying Firm #10001700

April 7, 2025

Ms. Karen Buck, Mayor
City of Burton
P. O. Box 255
Burton, Texas 77835

RE: Bid Award Recommendation
GLO CDBG MIT Contract No. 24-065-042-E534
New WW5 at Ex. City Hall Water Plant
BEFCO Job No. 20-7781

Honorable Mayor Buck:

The bid opening for the City of Burton (City) General Land Office (GLO) Community Development Block Grant Mitigation Method of Distribution (CDBG-MIT MOD) New Water Well 5 at Existing City Hall Water Plant Project (Project) was held on Wednesday, April 2, 2025, at 11:00 AM at City Hall. The City received two (2) bids for the project ranging in price from \$1,207,077.00 to \$1,541,974.00 for Base Bid Items 1-9. The lowest responsible bidder for the Project was C. Miller Drilling, Inc. of Winnsboro, Texas. The Base Bid for this Project included new 12" x 6" Water Well, Well Head & Yard Piping, Chlorination & Chemical Injection System and Electrical/Controls. The Bid Documents also listed several alternate & additive alternate bid items, including unit pricing for various water well components, additional water well items that may arise during construction, project sign, gravel driveway overlay, additional electrical/controls, alarm dialers, Plant Building HVAC and various other project enhancements. Alternate Bid Items A1-A3 for a straight 8" Water Well in lieu of 12" x 6" Water Well for a savings of \$22,377, but BEFCO does NOT recommend an 8" Water Well as it provides limited future maintenance options as compared to a 12" x 6" Water Well. Unfortunately, there are insufficient funds available to implement any of the extra additive alternate bid items. See attached Bid Tabulation. To date, the City has not had the opportunity to date to work with C. Miller Drilling and BEFCO has only done one project together with them over 10 years ago. As such, BEFCO reached out to C. Miller Drilling and they have been in business for 40+ years, have sufficient equipment and their Drilling Operations Manager has been with C. Miller for 30 years. BEFCO also talked to several Owner & Engineering References and they were all positive including wells up to 18" x 12" at a depth of down to 2800 feet. Furthermore, their electrical subcontractor has been doing their work for 20 years and site work subcontractor for approximately 12 or more years. In conclusion, it is BEFCO's recommendation to award the Project to C. Miller Drilling, Inc. of Winnsboro, Texas for an amount of \$1,207,077.00 for Base Bid Items 1-9.

Thank you for the opportunity for BEFCO to work with the City on this Project and additional thanks to your Mayor, Staff & Operator for assisting us with this project.

Thanks and take care,

BEFCO Engineering, Inc. (F-2011)

Bradley C. Loehr, P.E.

Attachments: Bid Tab Summary
bcl:bms

"Proficient, practical engineering and land surveying services with a sense of small-town values and care."

CITY OF BURTON
 NEW WATER WELL 5 @ EX. CITY HALL WATER PLANT
 GLO CDBG MIT MOD Contract No. 24-065-042-E534
 BEFCO JOB NO. 20-7781
 APRIL 2, 2025

				C. Miller Drilling, Inc. 7355 E. SH 154 Winnsboro, TX 75494		J&S Water Wells 1056 E. 1st St. Belville, TX 77418	
Item No.	Est. Qty.	Units	Description in Words	Unit Price	Total Price	Unit Price	Total Price
<u>BASE BID - 12" x 6" WATER WELL (PERMANENT FINISHED WELL)</u>							
1	LUMP SUM		PILOT HOLE AND DEVELOPED WATER WELL	\$792,377.00			\$1,203,318.00
2	LUMP SUM		ELECTRIC LOG AND GAMMA RAY LOG OF PERMANENT WELL	\$20,000.00			\$15,000.00
3	LUMP SUM		DEEP WELL SUBMERSIBLE PUMP AND 40 HP MOTOR	\$45,000.00			\$50,000.00
4	LUMP SUM		MASTER METER ABOVEGROUND PIPING AT WATER WELL 5 WELL HEAD	\$55,000.00			\$74,750.00
5	LUMP SUM		4" YARD PIPING	\$45,000.00			\$39,000.00
6	LUMP SUM		CHLORINATION SYSTEM	\$25,000.00			\$41,000.00
7	LUMP SUM		BLENDED PHOSPHATE SYSTEM	\$20,000.00			\$21,625.00
8	LUMP SUM		ELECTRICAL & CONTROL WORK ASSOCIATED WITH NEW WATER WELL 5	\$199,700.00			\$96,656.00 ✖
9	LUMP SUM		TRENCH SAFETY FOR ALL UNDERGROUND EXCAVATIONS	\$5,000.00			\$625.00
TOTAL FOR BASE BID (Item Nos. 1-9)				\$1,207,077.00			\$1,541,974.00
<u>ALTERNATE BID - STRAIGHT 8" WATER WELL (PERMANENT FINISHED WELL)</u>							
A1	LUMP SUM		PILOT HOLE AND DEVELOPED WATER WELL	\$770,000.00			\$1,080,180.00
A2	LUMP SUM		ELECTRIC LOG AND GAMMA RAY LOG OF PERMANENT WELL	\$20,000.00			\$15,000.00
A3	LUMP SUM		DEEP WELL SUBMERSIBLE PUMP AND 40 HP MOTOR	\$45,000.00			\$50,000.00
STRAIGHT 8" WATER WELL TOTAL (Alternate Bid Item Nos. A1-A3)				\$835,000.00			\$1,145,180.00

J&S Water Wells
1056 E. 1st St.
Belville, TX 77418

C. Miller Drilling, Inc.
7355 E. SH 154
Winnboro, TX 75494

Item No.	Est. Qty.	Units	Description in Words	Unit Price	Total Price	Unit Price	Total Price
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ADDITIVE OR DEDUCTIVE ALTERNATE BID ITEMS FOR NEW WATER WELL & FOR BASE & ALTERNATE BID ITEMS

AA10		VF	ADD OR DEDUCT FOR 12-INCH CASING (CEMENTED)	\$100.00		\$100.00	
AA11		VF	ADD OR DEDUCT FOR 6-INCH CARBON STEEL BLANK LINER	\$75.00		\$50.00	
AA12		VF	ADD OR DEDUCT FOR 6-INCH CARBON STEEL PIPE-BASED SS SCREEN	\$570.00		\$100.00	
AA13		VF	ADD OR DEDUCT FOR 4-INCH PUMP COLUMN HOT-DIPPED GALVANIZED PIPE	\$75.00		\$25.00	
AA14	10	Hp	ADD OR DEDUCT FOR 10 HP OF MOTOR	\$10,000.00		\$1,300.00	
AA15		VF	ADD OR DEDUCT FOR 8-INCH CASING (CEMENTED)	\$90.00		\$60.00	
AA16		VF	ADD OR DEDUCT FOR 8-INCH CARBON STEEL BLANK LINER	\$80.00		\$50.00	
AA17		VF	ADD OR DEDUCT FOR 8-INCH CARBON STEEL PIPE-BASED SS SCREEN	\$675.00		\$125.00	
AA18		LUMP SUM	ADDITION TO BID ITEM 3 OR A3 FOR 380 LF OF 4" (MIN.) 304 STAINLESS STEEL SCH. 40 DISCHARGE COLUMN PIPING WITH JSL STAINLESS STEEL SPLINE CONNECTIONS	\$40,000.00		\$80.00	
ADDITIVE ALTERNATE BID ITEMS							
AA19		LUMP SUM	PLUG AND ABANDON PILOT HOLE		\$250,000.00		\$15,000.00
AA20		LUMP SUM	20-FT 2" GALVANIZED AERIAL VENT		\$21,000.00		\$13,000.00
AA21		LUMP SUM	MOTOR SHROUD		\$5,000.00		\$2,000.00
AA22	20	HRS	ADDITIONAL RIG TIME FOR WELL DEVELOPMENT	\$750.00		\$500.00	\$10,000.00
AA23		LUMP SUM	PERMANENT PROJECT SIGN		\$3,000.00		\$3,125.00
AA24		LUMP SUM	1-1/4" PVC CONDUIT AND WELL TRANSDUCER		\$7,500.00		\$2,000.00
AA25		LUMP SUM	TV VIDEO WELL		\$5,000.00		\$2,500.00

Item No.	Est. Qty.	Units	Description in Words	C. Miller Drilling, Inc. 7355 E. SH 154 Winnsboro, TX 75494		J&S Water Wells 1056 E. 1st St. Bellville, TX 77418	
				Unit Price	Total Price	Unit Price	Total Price
AA26	LUMP SUM		3" COMPACTED DEPTH BY 115-FT LONG BY 25-FT WIDE GRAVEL ACCESS ROAD ON TOP OF EX. DRIVEWAY TO NEW WATER WELL 5				
AA27	LUMP SUM		NEW WATER WELL 4 VFD WELL STARTER	\$35,000.00			\$11,875.00
AA28	LUMP SUM		NEW CONTROL PANEL TO REPLACE EX. CONTROL PANEL	\$71,350.00			\$37,625.00
AA29	LUMP SUM		CELLULAR ALARM DIALER	\$22,200.00			\$37,125.00
AA30	LUMP SUM		AQUAVX OR EQUAL CELLULAR ALARM DIALER	\$16,000.00			\$20,250.00
AA31	LUMP SUM		HVAC BARD UNIT FOR EX. BUILDING ELECTRICAL ROOM	\$16,000.00			\$20,000.00
AA32	LUMP SUM		HVAC MINI-SPLIT UNIT FOR EX. BUILDING ELECTRICAL ROOM	\$9,500.00			\$46,000.00
AA33	LUMP SUM		EXTRA ELECTRICAL & CONTROL CONDUITS FOR FUTURE ELECTRICAL & CONTROL / SCADA NEEDS	\$8,900.00			\$30,000.00
AA34	LUMP SUM		NEMA 4X STAINLESS STEEL ENCLOSURES FOR ALL NEW ELECTRICAL & CONTROL PANEL ENCLOSURES	\$2,600.00			\$6,200.00
AA35	LUMP SUM		ABOVEGROUND DI PIPING & VALVES WITH CARBOLINE 60/60/845 EXTERIOR COATING SYSTEM	\$28,000.00			\$16,200.00
AA36	LUMP SUM		2" INSULATION WITH METAL COVERING	\$10,250.00			\$13,900.00
AA37	LUMP SUM		RE-VEGETATION OF ALL DISTURBED AREAS	\$18,750.00			\$10,600.00
				\$11,000.00			\$7,500.00

I certify that this is correct and true to the best of my knowledge and belief

BEFCO Engineering, Inc. (F-2011)

Bradley C. Loehr
Bradley C. Loehr/P.E.
Registration No. 85501
April 2, 2025



ORDINANCE 20250408
WATER & SEWER ORDINANCE

AN ORDINANCE OF THE CITY OF BURTON, TEXAS, REGARDING PAYMENT PROCEDURES FOR WATER AND SEWER SERVICE, TAP AND WATERLINE EXTENSION FEES, AND WATER AND SEWER RATES; PROVIDING FOR A REPEALER CLAUSE; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR PROPER NOTICE AND MEETING

WHEREAS, the City of Burton ("City") is a general law municipality; and

WHEREAS, pursuant to Texas Local Government Code § 51.001, the City Council of the City of Burton, Texas ("City Council") has the authority to adopt, publish, amend or repeal an ordinance that is for the good government, peace or order of the City; and

WHEREAS, the provision of water and sewer services for the residents of the City is necessary for the public health of the citizens and the protection of the environment and natural resources of the City; and

WHEREAS, the City Council finds that it is necessary and proper for the good government, peace, and order of the City of Burton to adopt an ordinance increasing the water and sewer rates in accordance with the water and sewer rate study conducted under the guidance of the Texas Rural Water Association;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BURTON, TEXAS:

Section 1. Application for Services

Each prospective customer desiring water and/or sewer service shall provide appropriate information for billing and accounting in order to obtain such service and shall pay the applicable tap fees, deposits, and monthly charges as set forth by the City.

Section 2. Security Deposit and Utility Accounts

The following shall apply to all water and sewer utility accounts:

- a) All new PROPERTY OWNER applicants for service shall pay a one hundred fifty dollar and no cents (\$150.00) security deposit for the provision of water and sewer services OR a seventy-five dollar and no cents (\$75.00) security deposit for the provisions of water services OR sewer services.
- b) All new RENTING OR LEASING applicants for service shall pay a two hundred fifty dollar and no cents (\$250.00) security deposit for the provision of water and sewer services OR a one hundred twenty-five dollar and no cents (\$125.00) security deposit for the provisions of water services OR sewer services.
- c) In addition to the security deposit, all new and existing customers who wish to create a new connection to the City's water and/or sewer services shall pay a fifty dollar and no cents (\$50.00) connection fee. Should services be disconnected because of non-payment the \$50.00 connection fee must be paid before services will be re-connected.
- d) In the event that a City water line is not in existence on a street adjoining the premises of the new or existing customer, said customer shall also pay the total expense of constructing a water line from the nearest existing water line to the premises of the customer requesting water services. (See Section 5.)

- e) All customers requesting water and/or sewer service shall personally sign the application for services and provide verification of name and current address for billing.
- f) On the event any customer's service is disconnected for late payment, the City will apply the deposit to the deficiency and require full payment of any delinquent, in addition to any reconnection fee and reinstatement of the full security deposit prior to reinstatement and connection to services.
- g) Security deposit shall remain with the City until termination of services.

Section 3. Payment Procedure

- A. **Payment Due.** Payments for City Services are due by 3:00 p.m. of the fifteenth (15th) day of each month. If the fifteenth day of the month falls on a non-business day, the payment is due by 3:00 p.m. on the next business day.
- B. **Payments.** Payments can be made by cash, check, money order or debit/credit card.
All forms of payment are accepted at Burton City Hall located at 12200 E. Mulberry St. Spur 125, Burton, TX 77835.
Cash, check and money order payments can be mailed to Burton Utilities at P.O. Box 255, Burton, TX 77835.
Credit and Debit Card payments may also be made online at <https://nexbillpay.net/burtoncityutilities/BillPay/SignIn>.
- C. **Late Charge.** If full payment is not received by the fifteenth (15th) day of the month (or the next business day if the fifteenth day falls on a non-business day), a 10% late charge will be assessed for the billed amount of the water, wastewater, and garbage bill.
- D. **Notice of delinquency.** A notice of delinquency will be sent to all customers for whom full payment has not been received as of the applicable due date. The notice will state the amount owed and if the full amount is not paid by the twenty-sixth (26th) day of the month, all City Services will be considered delinquent and all City services may be disconnected on the twenty-seventh (27th) day of the month.
- E. **Payment extensions.** Payment extensions may be granted on delinquent accounts if the customer requesting such extension appears in person at least one (1) day prior to the disconnection date and enters into a written agreement with the City. A customer who defaults on the first payment extension will not be eligible for a subsequent payment extension and services may be disconnected the day after the customer defaults on the payment extension.

Section 4. Utility Lien

- A. Except as provided in subsections B and C, the City may file a lien against an owner's property, unless it is a homestead as protected by the Texas Constitution, for delinquent bills for water and sewer utility service to the property.
- B. The City's lien shall not apply to bills for service connected in a tenant's name after notice by the property owner to the City that the property is rental property.
- C. The City's lien shall not apply to bills for service connected in a tenant's name prior to the effective date of this ordinance.
- D. The City's lien shall be perfected by recording in the real property records of Washington County a notice of lien containing a legal description of the property and the account number for the delinquent charges. The City's lien may include penalties, interest, and collection costs.
- E. The City's lien is inferior to a bona fide mortgage lien that is recorded before the recording of the City's lien in the real property records of Washington County. The City's lien is superior to all other liens, including previously recorded judgment liens and any liens recorded after the municipality's lien.

Section 5. Tap and Water Line Extension Fees

Past ordinances stipulate that all current and new residential or commercial buildings must connect to both the City's water and wastewater systems. Fees and/or costs for new water and/or sewer taps, including any applicable line extensions, are determined by the City's utility contractor based on individual cases and circumstances applying to the tap or extension. Once fees are determined, the customer will be notified of the costs and then invoiced by the city. Payment shall be collected from the applicant prior to the corresponding line extension, water and/or sewer tap being made.

Section 6. Rates for Water Service Beginning May 15, 2025

The following rates shall be charged and paid for water services provided to all customers by the City beginning on May 15, 2025:

	<u>WITHIN CITY LIMITS</u>	<u>NON-CITY RESIDENTS</u>
(ETJ)		
1. Minimum Charge	\$40.00	\$44.00
a) 0 (zero) to 4,000 gallons fraction	\$2.80 per 1,000 gallons or fraction	\$3.00 per 1,000 gallons or fraction
b) 4,001 – 10,000 gallons fraction	\$3.00 per 1,000 gallons or fraction	\$3.25 per 1,000 gallons or fraction
c) 10,001+ gallons fraction	\$3.25 per 1,000 gallons or fraction	\$3.50 per 1,000 gallons or fraction
2. Bulk Sales	\$40.00 per 1,000 gallons	

Section 7. Rates for Sewer Service Beginning May 15, 2025

The sewer rate for the use of less than 30,000 gallons in a month is based upon average water consumption for the months of November, December and January. The sewer rate for the use of 30,001 or more in a single month is based on the actual monthly usage for that month, not an average.

The following monthly rates shall be charged and paid for sewer services provided by the City:

	<u>WITHIN CITY LIMITS</u>	<u>NON-CITY RESIDENTS</u>
(ETJ)		
1. Beginning <u>May 15, 2025 (June 2025 bill) through March 15, 2026:</u>		
a) Minimum Charge	\$37.50	\$40.00
b) 0 – 4,000	\$3.00 per 1,000 gallons	\$3.25 per 1,000 gallons
c) 4,001 – 10,000 gallons	\$3.25 per 1,000 gallons	\$3.50 per 1,000 gallons
d) 10,001 – 30,000 gallons	\$3.75 per 1,000 gallons	\$4.00 per 1,000 gallons
e) 30,001+ gallons	\$4.00 per 1,000 gallons	\$4.25 per 1,000 gallons
2. Beginning <u>March 16, 2026 through March 15, 2027:</u>		
a) Minimum Charge	\$40.00	\$42.50
b) 0 – 4,000	\$3.25 per 1,000 gallons	\$3.50 per 1,000 gallons
c) 4,001 – 10,000 gallons	\$3.50 per 1,000 gallons	\$3.75 per 1,000 gallons

d)	10,001 – 30,000 gallons	\$4.00 per 1,000 gallons	\$4.25 per 1,000 gallons
e)	30,001+ gallons	\$4.25 per 1,000 gallons	\$4.50 per 1,000 gallons

3. Beginning March 16, 2027 through March 15, 2028:

a)	Minimum Charge	\$42.50	\$45.00
b)	0 – 4,000	\$3.50 per 1,000 gallons	\$3.75 per 1,000 gallons
c)	4,001 – 10,000 gallons	\$3.75 per 1,000 gallons	\$4.00 per 1,000 gallons
d)	10,001 – 30,000 gallons	\$4.25 per 1,000 gallons	\$4.50 per 1,000 gallons
e)	30,001+ gallons	\$4.50 per 1,000 gallons	\$4.75 per 1,000 gallons

4. Beginning March 16, 2028 through March 15, 2029:

a)	Minimum Charge	\$45.00	\$47.50
b)	0 – 4,000	\$3.75 per 1,000 gallons	\$4.00 per 1,000 gallons
c)	4,001 – 10,000 gallons	\$4.00 per 1,000 gallons	\$4.25 per 1,000 gallons
d)	10,001 – 30,000 gallons	\$4.50 per 1,000 gallons	\$4.75 per 1,000 gallons
e)	30,001+ gallons	\$4.75 per 1,000 gallons	\$5.00 per 1,000 gallons

5. Beginning March 16, 2028 through March 15, 2029:

a)	Minimum Charge	\$47.50	\$50.00
b)	0 – 4,000	\$4.00 per 1,000 gallons	\$4.25 per 1,000 gallons
c)	4,001 – 10,000 gallons	\$4.25 per 1,000 gallons	\$4.50 per 1,000 gallons
d)	10,001 – 30,000 gallons	\$4.75 per 1,000 gallons	\$5.00 per 1,000 gallons
e)	30,001+ gallons	\$5.00 per 1,000 gallons	\$5.25 per 1,000 gallons

Section 8. Financial Hardship Relief

The Burton City Council wishes to provide relief regarding the financial impact of this ordinance for those with limited financial resources. To qualify for financial assistance, you must be a full-time resident of Burton and the household water usage **MUST** be no more than 4000 gallons per month. A full application further explaining all required qualifications for utility cost reduction can be obtained in the Utility Office at Burton City Hall.

Section 9. Repealer

The provisions of this Ordinance shall be cumulative of all other ordinances or part of ordinances governing or regulating the same subject matter as that covered herein; provided, however, that all prior ordinances or parts of ordinances inconsistent or in conflict with any of the provisions of this ordinance are hereby expressly repealed to the extent that such inconsistency is apparent.

Section 10. Severability

If any section, subsection, sentence, clause, or phrase of this Ordinance is, for any reason, held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of the Ordinance. The City Council of the City of Burton hereby declares that it would have passed this

Ordinance and each subsection, sentence, clause, or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared unconstitutional or invalid.

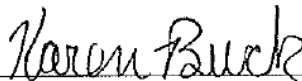
Section 11. Effective Date

This Ordinance shall be and become effective immediately upon and after its passage and publication as may be required by governing law.

Section 12. Proper Notice and Meeting


It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

PASSED AND APPROVED this 8th day of April, 2025.



Mayor, Karen Buck
City of Burton, Texas

ATTEST:



City Secretary, Angela Harrington
City of Burton, Texas



DRAFT

City of Burton Utilities

Water, Sewer & Garbage

Date: _____

APPLICATION FOR UTILITY AIDE COST REDUCTION

Applicant Information

Full Name:

Last

First

M.I.

Address:

Street Address

PO Box Number

City

State

ZIP Code

Home Phone:

()

-

Date of Birth:

Please attach copy of all residents Texas DL or School ID

Utility Account #

Other Residents in Home:

Information

This information is voluntary and will be used when considering your eligibility to have your city utility (water & sewer) rates reduced

Income (Consider ALL sources of income in household)

☐ Fixed: Below \$2300/monthly ☐ Fixed: Above \$2500/monthly

☐ Fixed: \$2300 - \$2500/monthly ☐ Varies: \$_____ to \$_____ / monthly

Please attach copy of previous year's tax return, copy of 3 months bank statements and/or any other applicable proof of income as verification.

Do you own your home?

☐ I own my home ☐ I rent or pay a mortgage

Other reasons you should qualify:

☐ I am currently eligible for and receive Medicare or Medicaid. Include picture of card.

☐ _____

CRITERIA TO MEET TO BE ELIGIBLE FOR RATE FREEZE:

1. Account holder must be a FULL TIME resident of Burton.
2. Household income must be \$2500 or less for single resident & \$2750 or less for couple (verification required).
3. Household water usage must consistently be less than 4000 gallons of water a month.

9:52 AM

04/03/25

Accrual Basis

City of Burton, Texas

Profit & Loss Budget Overview

April 2024 through March 2025

Apr '24 - Mar 25

Ordinary Income/Expense

Income

Franchise Tax Income	12,448.17
Interest Income	2,767.70
Mixed Beverage Taxes	3,641.29
Other Income	19,760.78
Property Tax Revenue (M&O)	25,527.54
Sales Tax Income	138,676.99
Donation	0.00
Grant	-2,250.00

Total Income	200,572.47
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Gross Profit	200,572.47
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Expense

Engineering	2,655.00
Socioeconomic Survey	6,000.00
Employee Health Reimbursement	1,275.00
Washington County Sherriff Dept	15,000.00
Accounting & Auditing	12,500.00
Advertising & Public Notice	2,315.25
Contract Labor	350.00
Copy Machine Lease	235.47
Dues & Subscriptions	3,624.30
Education	225.00
Election	0.00
EMS Expense	0.00
Insurance & Workmans Comp	4,682.00
Legal & Professional Fees	12,309.50
Mayor & Council Expense	0.00
Miscellaneous & Unforeseen	56.62
Postage	271.02
Reconciliation Discrepancies	0.00
Repair & Maintenance	
Weeren Park	2,635.13
Repair & Maintenance - Other	6,175.79

Total Repair & Maintenance	8,810.92
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Security Expense	420.00
Street Light Expense	6,204.12
Street Repair	0.00
Supplies - Office	4,060.28
Supplies - Operating & Other	2,295.89

2024-2025 FINAL AMENDED BUDGET

9:52 AM

04/03/25

Accrual Basis

City of Burton, Texas

Profit & Loss Budget Overview

April 2024 through March 2025

	Apr '24 - Mar 25
Tax Collection Fees	2,579.43
Telephone & Communications	1,078.20
TMRS Contributions	48.00
Travel & Mileage	1,023.06
Utilities	2,259.67
Wages & Payroll Taxes	31,256.18
Total Expense	121,534.91
Net Ordinary Income	79,037.56
Other Income/Expense	
Other Income	
Debt Service Fund Revenues	
Property Tax Revenues (DSF)	120,197.20
Interest Income (DSF)	1,738.99
Total Debt Service Fund Revenues	121,936.19
Total Other Income	121,936.19
Other Expense	
Debt Service Expenditures	
Bond Payment	79,000.00
Interest on Bond Payment	6,612.50
Total Debt Service Expenditures	85,612.50
Total Other Expense	85,612.50
Net Other Income	36,323.69
Net Income	115,361.25

1:44 PM

04/02/25

Accrual Basis

CITY OF BURTON WATER & SEWER

Profit & Loss Budget Overview

April 2024 through March 2025

Apr '24 - Mar 25

Ordinary Income/Expense

Income

DEPOSIT FOR WATER & SEWER	1,960.00
GARBAGE REVENUES	50,095.48
INTEREST INCOME/OTHER INCOME	826.01
OTHER INCOME	0.00
Transfer In	10,000.00
WATER & SEWER REVENUES	234,166.29
WATER,SEWER,GARBAGE REVENUES	0.00

Total Income	297,047.78
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Gross Profit	297,047.78
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Expense

ACCOUNTING & AUDITING	0.00
CONTRACT LABOR	53,575.00
Depreciation Expense	0.00
DUES & SUBSCRIPTIONS	1,175.00
FEES & PERMITS	1,803.70
GARBAGE & COLLECTION COST	39,205.20
INSURANCE & PROPERTY LIABILITY	4,478.75
LAB TESTING FEES	10,725.36
LEGAL & PROFESSIONAL FEES	41.70
Legal Notice	0.00
MERCHANT DEPOSIT FEES	0.00
MISC & UNFORESEEN	0.00
NSF Returned Check Fee	0.00
Payroll Expenses	0.00
POSTAGE	1,413.21
Reconciliation Discrepancies	0.00
REPAIR & MAINTENANCE	129,424.57
SUPPLIES - OFFICE	224.29
SUPPLIES - OPERATING & OTHER	23,001.57
Telephone	475.17
Transfer Out	10,000.00
TRAVEL & MILEAGE	55.88
UTILITIES EXPENSE	18,893.02

1:44 PM
04/02/25
Accrual Basis

CITY OF BURTON WATER & SEWER
Profit & Loss Budget Overview
April 2024 through March 2025

	<u>Apr '24 - Mar 25</u>
WAGES & PAYROLL TAXES	19,105.24
WATER&SEWER DEPOSIT REFUND	<u>883.50</u>
Total Expense	<u>314,481.16</u>
Net Ordinary Income	<u>-17,433.38</u>
Net Income	<u><u>-17,433.38</u></u>