

CITY OF BURTON

A regular meeting of the Burton City Council at 5:30 p.m. was held on TUESDAY, February 14, 2023, in the Burton City Hall at 12200 E. Mulberry Street Spur 125, Burton, Texas.

Members Present:

Mayor Pro-tem Nathan Kalkhake
Councilmember Paul McLaughlin
Councilmember Jeff Eckhardt

Councilmember Tommie Gilmon
Councilmember Macey Tidwell

Members Absent: None

Others Present: City Secretary Angela Harrington; Utility Clerk Rachel Belvin; Utility Contractor Dustin Lozano.

Citizens Present: Lucas Banda (Brenham Banner-Press), Stephanie & Lloyd Tullos (Item 6), E.J. Muehlbrad, Jacob Brode, Susan Kiel (Item 6), and Ned Ross.

1. **The Mayor Pro-tem called the meeting to order at 5:30 pm and established a quorum.**

2. **Citizen Presentations**

Ned Ross asked Council if they had received his letter written on February 7, 2023 outlining his concerns regarding our water and sewer systems. The City Secretary provided him with her report for the month which listed the recent grant that the city has been awarded, other grant opportunities that the city is actively engaged in applying for and the intended uses of the grant funds if awarded.

E.J. Muehlbrad introduced his grandson, Jacob Brode, who is attending the meeting as a requirement for Boy Scout advancement.

3. **CONSENT AGENDA**

(A) **Minutes of the January 10, 2023 Regular Meeting & January 24, 2023 Workshop Meeting**

(B) **Financial Reports-Revenue & Expenditures**

(C) **City Secretary's Report** – Angela informed Council of the progress of applications for the TDA 2023-2024 Tx CDBG and the GLO-CDR BVCOG MIT MOD. She also told Council of the intended use of the CLFRF money received from the Federal Treasury being an on-site generator for Water Well #4 and informed Council that the city has been awarded funds through the TDA 2021-2022 TxCDBG for water line replacement and improvements on S. Railroad St., S. Main St. and, possibly, S. Brazos Extension.

(D) **Utility Report** – Dustin told Council of the issues that arose during January including a booster pump failure, sewer stoppage, meeting with generator contractors regarding the CLFRF and working with BEFCO Engineering on the grant applications.

(E) **BOCC Report** – Paul McLaughlin reported that the BOCC had held a meeting and discussed a couple of possible improvements for the Laas-Weeren Park such as moving the flag pole to a more visible location and installing lattice to aid in hiding the utility pole and electrical box from view.

A motion was made by Councilmember McLaughlin and seconded by Councilmember Eckhardt to **ACCEPT** the consent agenda.

FOR: Gilmon, Tidwell

AGAINST: None

The motion passed.

4. DISCUSSION, CONSIDERATION AND/OR ACTION TO:

- (1) Accept and Approve the Order of Election, an Election Services Contract between the City of Burton & Washington County, Texas and an Inter-local Election Contract & Agreement between the City of Burton & Burton ISD for the May 6, 2023 General Election**

A motion was made by Councilmember McLaughlin and seconded by Councilmember Gilmon to **APPROVE**.

FOR: Eckhardt, Tidwell

AGAINST: None

The motion passed.

- (2) Set the Budget Public Hearing on the 2023-2024 City of Burton General and Water & Sewer Budgets for 5:30pm on March 14, 2023 at Burton City Hall**

A motion was made by Councilmember Tidwell and seconded by Councilmember McLaughlin to **APPROVE**.

FOR: Gilmon, Eckhardt

AGAINST: None

The motion passed.

- (3) Accept an Engagement Letter as Submitted by Medack & Oltmann, LLP to Perform the Annual Audit of Fiscal Year Ending March 31, 2023**

A motion was made by Councilmember McLaughlin and seconded by Councilmember Tidwell to **ACCEPT**.

FOR: Gilmon, Eckhardt

AGAINST: None

The motion passed.

- (4) Approve a Resolution 20230214A Authorizing the City of Burton to Enter into an Agreement with the State Authorizing the Closure of a Segment of the State Highway System in the Downtown Area of the City for the Annual Cotton Gin Festival scheduled for April 15, 2023**

A motion was made by Councilmember Gilmon and seconded by Councilmember McLaughlin to **APPROVE**.

FOR: Eckhardt, Tidwell

AGAINST: None

The motion passed.

(5) Approve Ordinance 20230214B Changing the Price per Square Foot Stated in the Procedures for Seeking Approval of Acquisition of Road and Alleyway Abandoned Right of Way Policy

A motion was made by Councilmember McLaughlin and seconded by Councilmember Tidwell to **ACCEPT**.

FOR: Eckhardt, Gilmon

AGAINST: None

The motion passed.

(6) Approve Ordinance 2023021C Authorizing and Directing the Mayor Pro-tem of Burton to Abandon, Close and Convey a Portion of the Pecan Street Right-of-Way Abutting 820 N. Colorado St. (in Block 75) to Belinda Gwin

A motion was made by Councilmember Eckhardt and seconded by Councilmember Gilmon to **APPROVE**.

FOR: McLaughlin, Tidwell

AGAINST: None

The motion passed.

(7) Approve Water & Sewer Ordinance 20230214D Regarding Payment Procedures for Water & Sewer Service, Taps, Line Extensions and Water & Sewer Rates; Outlining & Establishing New Water & Sewer Rates; and Providing Necessary Clauses

The City Secretary reminded Council of the fact that the monthly Profit & Loss has been a negative amount since July 2022. It is urgent that we raise rates to those in the proposed Ordinance to cover expenses for the future and guarantee the financial stability of the city's utility systems. A motion was made by Councilmember Gilmon and seconded by Councilmember Eckhardt to **APPROVE**.

FOR: McLaughlin, Tidwell

AGAINST: None

The motion passed.

(8) Appoint Larry Winkelmann as Election Judge & Donna Winkelmann and Linda Wallace as Election Clerks and Set Hourly Rate for Election Judge & Election Clerks

A motion was made by Councilmember Tidwell and seconded by Councilmember McLaughlin to **APPOINT** Larry Winkelmann as Election Judge & Donna Winkelmann and Linda Wallace as Election Clerks and Set the Hourly Rate for Election Judge & Election Clerks the same as set by Burton ISD (\$10 per hour).

FOR: Eckhardt, Gilmon

AGAINST: None

The motion passed.

- (9) **Approve Resolution 20230214G Adopting and/or Reaffirming Civil Rights Policies and Procedures, to include the HUD Section 3 Presentation, for the TxCDBG City of Burton Contract CDV21-0440**

City Secretary, Angela Harrington, explained to Council that this item is required for the awarding of funds through the TDA 2021-2022 TxCDBG. A motion was made by Councilmember McLaughlin and seconded by Councilmember Gilmon to **APPROVE**.

FOR: Eckhardt, Tidwell

AGAINST: None

The motion passed.

- (10) **Approve Resolution 20230214E Authorizing the Submission of an Application for the 2023-2024 TxCDBG Community Development Fund Competition**

- (11) **Approve Resolution 20230214F Authorizing Signatories for the 2023-24 Application and Future Grants Administered through Texas Department of Agriculture TDA Go Grants Online**

Council decided to move on Items 10 & 11 together due to the fact that they are both for the TDA 2023-2024 TxCDBG. City Secretary, Angela Harrington, explained to that these items are required for the application. A motion was made by Councilmember Tidwell and seconded by Councilmember McLaughlin to **APPROVE**.

FOR: Eckhardt, Gilmon

AGAINST: None

The motion passed.

5. Adjournment.

The meeting was adjourned at 6:09 pm.

FOR: Eckhardt, Gilmon, Kalkhake, McLaughlin, Tidwell

AGAINST: None

Attest:

Angela Harrington
City Secretary

Nathan Kalkhake

Mayor Pro-tem