

CITY OF BURTON

COUNCIL MEETING MINUTES

A Regular Meeting of the Burton City Council at 5:30 p.m. was held on
TUESDAY, October 9, 2024, in the Burton City Hall
at 12200 E. Mulberry Street Spur 125, Burton, Texas.

Members Present:

Mayor Karen Buck

Councilmember Paul McLaughlin

Councilmember Jeff Eckhardt

Councilmember Macey Tidwell

Members Absent: Councilmember Nathan Kalkhake, Councilmember Tommie Gilmon

Others Present: City Secretary Angela Harrington, Utility Clerk Rachel Belvin, Utility Contractor Dustin Lozano

Citizens Present: Sarah Forsythe (Banner Press), Joshua Blaschke (KWHI), Chuck & Debra Johnson, Ned Ross, Kelly Hahek (Strand Associates), and Johnnie Pitts.

Mayor Karen Buck called the meeting to order at 5:30 pm. A quorum was established and all in attendance were led in the Pledge of Allegiance.

CITIZEN PRESENTATIONS

Johnnie Pitts spoke to council regarding the ongoing problem with after school parking along Cedar St. which runs in front of her home. She has placed No Parking signs out but someone has run them over. She spoke to the county sheriff who told her that the whole issue fell in the realm of road & bridge. She believes that a residential area is not a parking lot and should not be used as such.

Ned Ross asked about the status of the "Subdivision" ordinance since it has not been on the discussion items of the agenda since the end of August. He also encouraged council to apply for aid regarding a comprehensive plan for the city and, also, offered a possible funding source for lift station generators.

CONSENT AGENDA

- (1) **Minutes of the September 10, 2024 Regular Meeting**
- (2) **Financial Reports-Revenue & Expenditures**
- (3) **Mayor's Report** – Attached.
- (4) **City Secretary's Report** – Attached
- (5) **Utility Report** – Attached. Additionally, Contractor Dustin Lozano told those in attendance that:
1) the utility easement from FM 290 across private properties to W. Washington St. has been cleared. Once cleared, it was found that a couple of manhole covers were not in place allowing roots to move into the holes. His crew is working on taking care of that and replacing the covers;
2) the WWTP sludge, both dry and wet, will be removed within a month. For the wet sludge, he plans on using a new company that has a larger haul capacity to minimize trip charges; 3. the Lucherk lift station on FM 1697 was repaired.

A motion was made by Councilmember Tidwell and seconded by Councilmember McLaughlin to **ACCEPT** the consent agenda.

FOR: Eckhardt

AGAINST: None

The motion passed.

UPDATES:

1. General Land Office Contract #24-065-042-E534 - Water Well #5 Project

The environmental review has concluded with no issues and the request for release of funds has been reviewed and accepted.

2. 2021 Tx Dept of Agriculture Contract CDV21-0440 – All work has been completed. Paperwork in process for closing out.

3. 2023-2024 TDA CDBG – Rebuild/Repair Knittel Lift Station – Awarded.

The City Secretary was under the impression that this grant covered rebuild/repair of the AMKIN lift station, also. It does not. Therefore, work on the AMKIN station will be included as a possible project on the 2025-2026 TDA CDBG application.

4. 2025-2026 TDA CDBG – Application for Wastewater and Drainage Improvements South of 290

See Items 4 & 5.

CONSIDERATION AND/OR ACTION TO:

1. Approve Resolution 20241008RA Authorizing Road Closures for the Annual Burton ISD Homecoming Parade on Wednesday, October 30, 2024.

A motion was made by Councilmember Tidwell and seconded by Councilmember Eckhardt to **APPROVE**.

FOR: McLaughlin

AGAINST: None

The motion passed.

2. Approve Amended Budgets for Fiscal Year 2024-2025 Reflecting Actual Income and Expenses of the Second Quarter of the Fiscal Year.

Council was presented with a quarterly original budget to actual report and amended budgets reflecting actual revenue and expenses. A motion was made by Councilmember McLaughlin and seconded by Councilmember Eckhardt to **APPROVE**.

FOR: Tidwell

AGAINST: None

The motion passed.

3. Approve Using \$25,000 of Savings to Abandon and Plug Water Well #3

The mayor explained that this item is included in the GLO Water Well #5 project and, if approved, would reduce the amount needing to be financed. A motion was made by Councilmember McLaughlin and seconded by Councilmember Eckhardt to **APPROVE**.

FOR: Tidwell

AGAINST: None

The motion passed.

4. Rescind Resolution 20240910RA Authorizing the Submission of a Texas Community Development Block Grant Program for the 2025-2026 TxCDBG for Drainage Improvement Projects

The city secretary explained that the scope of the project has been increased and a new TDA form is to be used for the resolution regarding application. A motion was made by Councilmember Eckhardt and seconded by Councilmember McLaughlin to **RESCIND** Resolution 20240910RA.

FOR: Eckhardt

AGAINST: None

The motion passed.

5. Approve Resolution 20241008RB Authorizing the Submission of a Texas Community Development Block Grant Program for the 2025-2026 TxCDBG for Wastewater Improvement & Drainage Improvement Projects

A motion was made by Councilmember McLaughlin and seconded by Councilmember Eckhardt to **APPROVE**.

FOR: Tidwell

AGAINST: None.

The motion passed.

6. Rescind the July 2024 Motion to Approve Strand Associates for Engineering Services for the Proposed City of Burton 2025 TWDB DWSRF Project

The city secretary told council that the wording and how the negotiation of contract was not handled properly in July. This was mainly the city secretary's error. A motion was made by Councilmember Tidwell and seconded by Councilmember Eckhardt to **RESCIND**.

FOR: McLaughlin

AGAINST: None

The motion passed.

7. Authorize the Mayor to enter negotiations for a contract with the highest ranked firm, BEFCO Engineering, in regards to the 2025 Texas Water Development Board DWSRF Project Information Form

A motion was made by Councilmember Tidwell and seconded by Councilmember McLaughlin to **AUTHORIZE**.

FOR: Eckhardt

AGAINST: None

The motion passed.

DISCUSSION ONLY:

1. Ball Park Use Agreement between the City and Friends & Neighbors

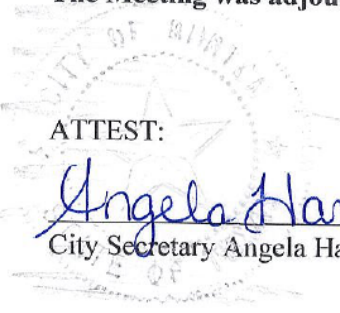
Council was told that the agreement has volleyed between the city attorney and the Friends & Neighbors attorney and is not yet ready to present to council.

2. Updates on Solid Waste Collection Contract

An email has been sent to Ron Schmidt of Texas Commercial Waste regarding requested changes in the current contract.

The Meeting was adjourned at 6:37 pm.

ATTEST:


Angela Harrington
City Secretary Angela Harrington

Karen Buck
Mayor Karen Buck

Mayor's Report October 8, 2024

- +Attended the required monthly GLO check-in for Water Well #5.
- +Bid procurement for Council to consider to clear Utility Easement between W. Washington and Hwy 290.
- +Met with Engineer Bradley and Langford Rep. Kat regarding all possibilities for Water Well #5; preparation for information for Council to receive at the September Council meeting.
- +City Hall Essentials Webinar "Whose Turn is it Anyway? – Using Parliamentary Procedure for More Efficient Meetings" (3 hours)
- +Working in tandem with Angela, spent a lot of time researching, emailing, and visiting with people asking about Water Well funding possibilities.
- +Spent time with resident with multiple follow up conversations regarding parking issues/concerns in her neighborhood. Will be following up with Mrs. Curry at Burton ISD.
- +Continued conversations/emails with Friends & Neighbors representative as well as city attorney regarding contract and issues arising at city property/ball fields.
- +City Hall Essentials Webinar – "What City Managers Want the Mayor to Know" (1 hour)
- +Wrote article for "Burton Matters" for the Banner Press.
- +Attended Legislative Roundtable Event hosted by State Sen. Kolkhorst and Trey Wharton at Citizens State Bank in Brenham.
- + Angela, Rachel, and I attended the Texas Department of Agriculture Community Development Block Grant Program where City of Burton was awarded a \$428,921.00 grant for work on the Knittel Lift Station. The City of Burton will need to match the grant with \$8,579.00.
 - *It was at this program that we learned that Commissioner Sid Miller called awardees to tell them in person that they had received a grant. (This is a "new" thing for the TDA and Commissioner Miller.) In years previous, the city was only notified via email. Additionally, the wording that Commissioner Miller used to describe the funding were, "for water loss and water lines". This grant was submitted in early summer of

2023. We did not begin using words like "water loss" until August of 2023. Hence, our confusion and misunderstanding about additional funding. All things have since been clarified and verified. Only one grant for just under \$500,000 has been awarded to the City of Burton from the Texas Department of Agriculture.

+Met with County Judge John Durrenberger. Was later recommended by Judge Durrenberger to serve on the Board of the Brazos Valley Community Action Program (part of the Brazos Valley Council of Governments).

+Sent invitations to all elected officials in Washington County as well as Law Enforcement/First Responders to the National Night Out event here in Burton on Tuesday, October 1.

+Wrote October Newsletter for all utility customers...quarterly updates on projects/news here in the city of Burton.

+Reviewed and signed 12 Annexes on the behalf of the City of Burton for the Washington County Emergency Plan.

+Met briefly with Justice of the Peace of Precinct 4 Judge Riddle.

+Reviewed the City of Burton's Hazard Mitigation Goals. (see attached)

+Drafted email to Texas Commercial Waste regarding the City of Burton's desire to change the current contract. Specifically –

- *removing commercial and industrial waste customers from the contract. Burton ISD's current solid waste needs are not being met; will only experience more growth. Two restaurants/businesses are not satisfied with the security and the pick-up schedule.

- *changing the Assignment/Term & Termination clause of the contract to remove the "evergreen" clause. Proposing a 2 year contract, with an optional renewal, and a 90 day notice.

- *the addition of a new clause – *Litter, Leakage and Odor Control*

- Litter and Odor Control – Contractor shall routinely clean Contractor's collection equipment to maintain a standard of cleanliness, prevent leakage and odors.

- *The addition of all insurances currently required as well as additional insurances on the certificate of liability that Texas Commercial Waste currently provides.

- *Legal Clause in contract needs to be updated and reflected that Texas Commercial Waste would be the only valid contract that the city would have for solid waste for residential customers ONLY.

- *Asked for an updated schedule of fees for our residential customers pending the updated contract.

City of Burton
Hazard Mitigation Goals 2018-2023

1 - Action: Purchase and install two generators to keep existing water well and sewer plant in operation. (50%)

Progress: Generator has been installed at Water Well #4. Emails have been sent to both engineer and generator contractor to see if generator can also serve Water Well #5. Specs will need to be checked/compared.

Generator for the Wastewater Treatment Plant has been ordered.

Needs: Portable generator for Lift Stations
Plugs to connect generator to lift station need to be installed
on all Lift Stations.

2 - Action: Per NIFP participation, start cleanup of Indian Creek to allow proper drainage for floodwater (0%)

Progress: None.

Needs: Burton ISD changes to their water mitigation routes, also changes the amount and speed of waters entering Indian Creek. The City will need to research mitigation grants to assist with this clean up.

3 - Action: Pubic Outreach and Education – Drought, Wildland Fires, Excessive Heat. (100 %)

Progress: Education happens via Burton Volunteer Fire Department at events like National Night Out. City re-posts information on its FB page regarding droughts, fire safety, etc. using information from Texas A&M Fire Service, TDEM, Burton VFD, etc.

4 - Action: Implement a burn ban (100%)

The City of Burton relies on and follows the County Commissioners regarding the implementation of a burn ban.

5 – Public Outreach and Education – Hailstorms, Thunderstorms/Lightning (100%)

Progress: The City of Burton posts/reposts information on the city's FB page regarding severe weather conditions. Information comes from TDEM, the National Weather Service, or the office of Washington County Emergency Management.

Needs: The city needs to answer the question – Where is the/Is there a designated safety shelter for residents who live in mobile homes?

6 – Develop and Implement Tree limb removal program (50 %)

Progress: In the spring, Rachel and Karen drove town evaluating power lines with tree line growth on/near them. A list was sent to Bluebonnet Coop for their crews to evaluate and clean. Rachel even sent a follow-up email/nudge about our list as well. This will/can be a yearly task for the city. No cost to the city.

Needs: The city can educate residents about checking powerlines near their homes and report issues to Bluebonnet as well. No cost to the residents.

7 – Implement Drought Contingency Plan response stages (100%)

Progress: A new drought contingency plan was approved by the City Council in October of 2023. The previous plan had been implemented during August/September of 2023.

8 – Public Outreach and Education – Winter Storm (100%)

Progress: The City of Burton posts/reposts information on the city's FB page regarding winter storm warnings as well as reminders to residents about wrapping their pipes. Information comes from TDEM, the National Weather Service, and the office of Washington County Emergency Management

Needs: The city would be wise to make sure its own pipes are wrapped before winter storms hit. Mayor would like to see a larger lead time on preparation than "the day before".

9 – Provide free fans to vulnerable populations, including the elderly and those without adequate air conditioning in their homes. (100%)

Progress: This service is a ministry of Burton Bridge Ministry.

Needs: Last summer (2023) when it was so hot, we checked in with residents when they came into City Hall to pay their bills to see how they were faring. Mayor also physically drove to resident homes, knocked on doors and checked on the well-being of those residents without adequate air conditioning in their homes. Residents deemed to have need were referred to Burton Bridge Ministry.

NOTE: Because these 2018-2023 goals had not been previously addressed, these mitigation goals were kept in place for this year's five-year plan/update. This year's update, 2023-2028, has not yet been submitted to FEMA.

Secretary's Report

October 8, 2024

- On September 10th, Karen, Rachel and I went to the BVCOG for the 2023-2024 TDA CDBG Kick-off Meeting. I have said in the past that this grant would rebuild the Knittel and AMKIN Lift stations. Unfortunately, I was wrong about that. This grant does not include the repair and/or moving of the AMKIN Lift Station. Due to creek erosion, this station needs to become a priority.
- Not having the AMKIN Lift Station on the 2023-2024 awarded grant prompted Items #4 & 5 on the October agenda. The Resolution for submitting an application for the 2025-2026 TDA CDBG approved in September only stated funds were to be used for Drainage Improvements. The new Resolution adds Wastewater Improvements, as well, and is a new Resolution form now being used for TDA grants.
- Gayla Robison Consulting was in the office from Monday, September 23, through Thursday, September 26, to purge the Burton Police Department Evidence/Property Room. I have attached a letter from her to the City Council.

October Utility report 10-8-24

- Received a call from TCEQ in regards to a formal complaint made because of our Waste water treatment plant and lift stations not having a generator. I did let them know we are in the process of getting one for the WWTP and a portable one for lift stations.
- Lead and Copper test was submitted and currently waiting on the results from that.
- Dumpster days are scheduled for this weekend 11-13th.
- Dustin is finishing up the Lead Line Service Inventory- he should be getting those results in to me soon. It is due Oct. 16
- Recycle options are limited for our area- unless anyone has recommendations on it? BVR is willing to supply on here and we man handle it during business hours. I have tried contacting the company Fayette County uses- but have not heard back from them so I can get a contact.
- Sludge dumpster being ordered to remove our dry sludge from our WWTP- Dustin had to get some testing done to be able to take it to a landfill without any problems.

System Totals Report

City of Burton

Water Pumped This Month	1,549,800 Gallons
Water Sold This Month	1,465,660 Gallons
Water Used for Fire and Flushing Line	40,000 Gallons
Water Loss	44,140 Gallons
Water Loss (%)	2.85 %

	Amount (\$)	# Of Accounts
Total Water	11,552.97	216
Total Sewage	7,225.80	190
Total GARBAGE	4,325.00	203
Total Adjustments	(20.00)	4
Total Current Charges	23,083.77	227
Amount Past Due 1-30 Days	2,809.64	35
Amount Past Due 31-60 Days	1,509.38	17
Amount Past Due Over 60 Days	5,969.65	18
Amount Of Overpayments/Prepayments	(2,817.81)	44
Total Receivables	30,554.63	230

Total Receipts On Account	23,860.29	195
Net Change in Deposits	0.72	3
Amount of All Deposits	28,942.31	224
Amount of All Deposit 2	100.00	2
Turned Off Accounts (Amount Owed)	1,936.48	46
Collection Accounts (Amount Owed)	1,611.88	21
Number Of Unread (Turned On) Meters		9
Average Usage For Active Meters	6,318	232
Average Water Charge For Active Meters	53.49	216

Usage Groups	Gallons	# Of Accounts	Usage Gallons	% Of Usage	% Of Sales
Over 50,000		4	587,600	40.09	4.49
40,001-50,000		1	40,500	2.76	1.45
30,001-40,000		1	32,600	2.22	1.23
20,001-30,000		1	23,300	1.59	0.96
10,001-20,000		18	231,840	15.82	12.15
8,001-10,000		8	71,500	4.88	4.57
6,001-8,000		20	139,080	9.49	10.23
4,001-6,000		20	99,440	6.78	9.37
2,001-4,000		58	172,950	11.80	23.20
1-2,000		68	66,850	4.56	24.74
Zero Usage		33	0	0.00	7.62
Total Meters		232	1,465,660	100.00	100.00

RESOLUTION NUMBER 20241008RA

**A RESOLUTION AUTHORIZING THE CLOSURE OF CITY AND
STATE ROADS FOR A LESS THAN FOUR (4) HOUR DURATION
FOR THE ANNUAL BURTON ISD HOMECOMING PARADE**

WHEREAS, the City Council of the City of Burton has granted approval for the annual Burton ISD Homecoming Parade being a special event celebration on October 30, 2024; and

WHEREAS, the Burton ISD Homecoming Parade promotes school spirit and has a positive impact while building community around our area; and


WHEREAS, given the very nature of a Parade, the City of Burton authorizes the temporary closure of the downtown area which includes a portion of N. Main St., also known as FM 390; and

WHEREAS, the City Council of the City of Burton, Texas has determined that it is necessary for the preservation of the health, safety, welfare and good order of the city and its residents;

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF
THE CITY OF BURTON, TEXAS**

That the city has authorized the less than four (4) hour closure of N. Main Street (FM 390) between FM 1697 and W. Texas St. as shown in the attached Exhibit A & B. Law Enforcement will be stationed at key locations to stop and/or detour traffic.

**PASSED, APPROVED AND ADOPTED THIS
THE 8th DAY OF October, 2024.**



Karen Buck, Mayor

ATTEST:



Angela Harrington, City Secretary

BURTON ISD 2024 HOMECOMING PARADE ROUTE

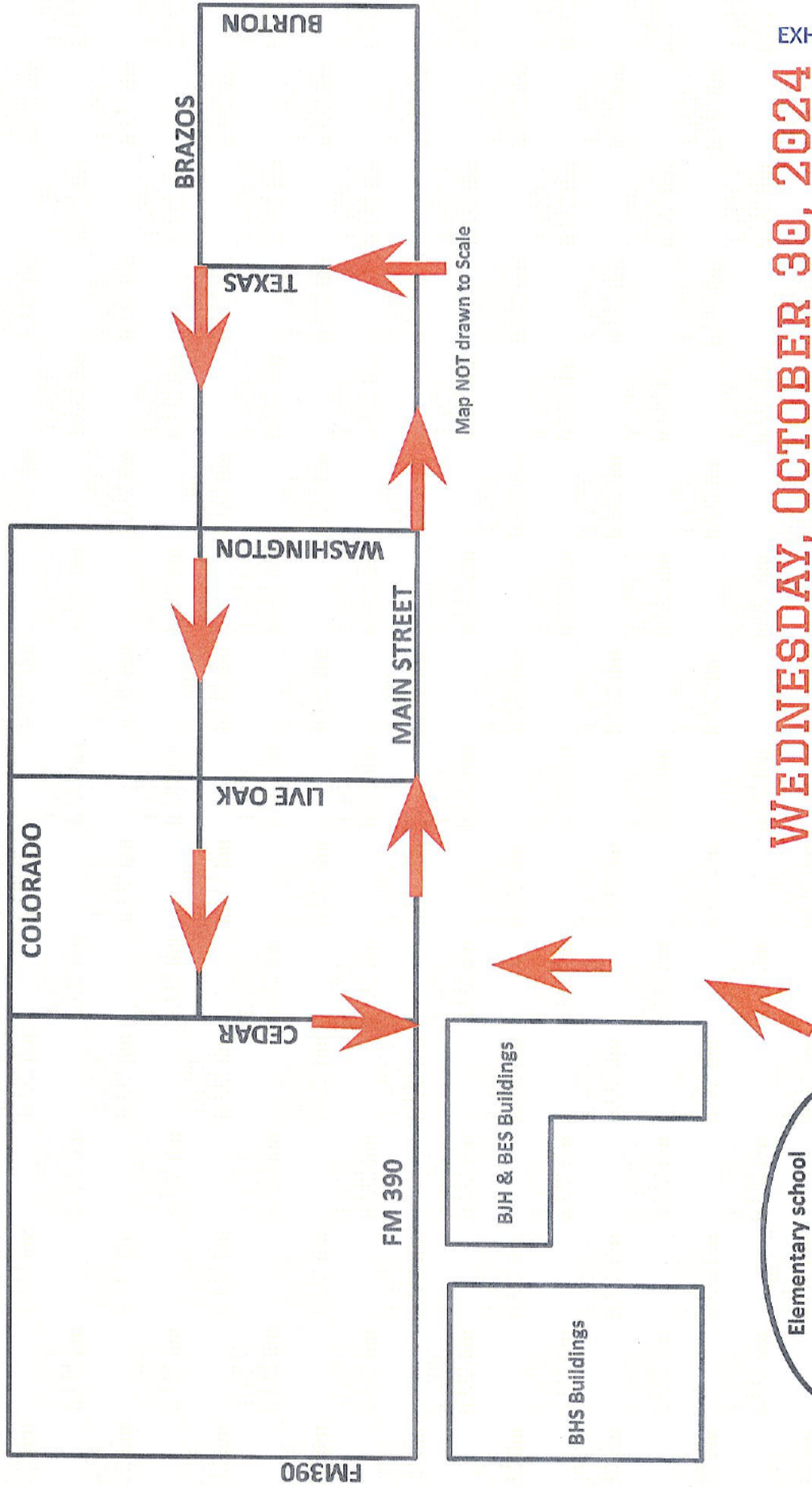


EXHIBIT A

WEDNESDAY, OCTOBER 30, 2024
6:00 P.M.

Elementary school
parking lot is float
loading/ unloading.
Arrive no later than
5:20pm

Road Closure

Cedar Street to Main Street

Main St. and FM 390 (Near the Bank)

Main St. and Texas Street

Texas Street and Brazos St

There will be a deputy at each spot to stop traffic. Last year we had an issue with 18 wheelers coming down FM 390 and going through the stop sign and going in the parade.

11:37 AM
10/02/24
Accrual Basis

City of Burton, Texas
Profit & Loss Budget vs. Actual
July through September 2024

	<u>Jul - Sep 24</u>	<u>Budget</u>	<u>\$ Over Bu...</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
Franchise Tax Income	98.81	103.61	-4.80	95.4%
Interest Income	612.31	396.49	215.82	154.4%
Mixed Beverage Taxes	888.36	853.40	34.96	104.1%
Other Income	5,086.12	2,346.93	2,739.19	216.7%
Property Tax Revenue (M&O)	1,168.25	582.70	585.55	200.5%
Sales Tax Income	31,876.10	23,768.27	8,107.83	134.1%
Donation	0.00	0.00	0.00	0.0%
Grant	-2,250.00	0.00	-2,250.00	100.0%
Total Income	37,479.95	28,051.40	9,428.55	133.6%
Gross Profit	37,479.95	28,051.40	9,428.55	133.6%
Expense				
Engineering	2,495.00			
Socioeconomic Survey	0.00	0.00	0.00	0.0%
Employee Health Reimburs...	230.00	450.00	-220.00	51.1%
Washington County Sherriff...	3,750.00	3,750.00	0.00	100.0%
Accounting & Auditing	0.00	0.00	0.00	0.0%
Advertising & Public Notice	402.75	120.51	282.24	334.2%
Contract Labor	0.00	0.00	0.00	0.0%
Copy Machine Lease	0.00	0.00	0.00	0.0%
Dues & Subscriptions	344.73	344.98	-0.25	99.9%
Education	125.00	0.00	125.00	100.0%
Election	0.00	0.00	0.00	0.0%
EMS Expense	0.00	0.00	0.00	0.0%
Insurance & Workmans Co...	1,008.50	926.50	82.00	108.9%
Legal & Professional Fees	4,565.00	1,500.00	3,065.00	304.3%
Mayor & Council Expense	0.00	0.00	0.00	0.0%
Miscellaneous & Unforeseen	0.00	0.00	0.00	0.0%
Postage	83.99	118.80	-34.81	70.7%
Reconciliation Discrepancies	0.00	0.00	0.00	0.0%
Repair & Maintenance				
Weeren Park	1,885.00	225.00	1,660.00	837.8%
Repair & Maintenance - O...	4,075.79	630.00	3,445.79	647.0%
Total Repair & Maintenance	5,960.79	855.00	5,105.79	697.2%

11:37 AM
10/02/24
Accrual Basis

City of Burton, Texas
Profit & Loss Budget vs. Actual
July through September 2024

	<u>Jul - Sep 24</u>	<u>Budget</u>	<u>\$ Over Bu...</u>	<u>% of Budget</u>
Security Expense	105.00	75.00	30.00	140.0%
Street Light Expense	1,551.03	1,551.03	0.00	100.0%
Street Repair	0.00	60,000.00	-60,000.00	0.0%
Supplies - Office	2,458.64	681.07	1,777.57	361.0%
Supplies - Operating & Other	699.73	97.39	602.34	718.5%
Tax Collection Fees	531.97	517.14	14.83	102.9%
Telephone & Communicatio...	269.55	269.55	0.00	100.0%
TMRS Contributions	12.00	12.00	0.00	100.0%
Travel & Mileage	110.59	0.00	110.59	100.0%
Utilities	671.27	633.07	38.20	106.0%
Wages & Payroll Taxes	7,024.05	6,607.87	416.18	106.3%
Total Expense	<u>32,399.59</u>	<u>78,509.91</u>	<u>-46,110.32</u>	<u>41.3%</u>
Net Ordinary Income	5,080.36	-50,458.51	55,538.87	-10.1%
Other Income/Expense				
Other Income				
Debt Service Fund Revenues				
Property Tax Revenues (DSF)	2,587.70	1,842.08	745.62	140.5%
Interest Income (DSF)	458.09	391.41	66.68	117.0%
Total Debt Service Fund Reve...	<u>3,045.79</u>	<u>2,233.49</u>	<u>812.30</u>	<u>136.4%</u>
Total Other Income	3,045.79	2,233.49	812.30	136.4%
Other Expense				
Debt Service Expenditures				
Bond Payment	39,000.00	39,000.00	0.00	100.0%
Interest on Bond Payment	3,550.00	3,550.00	0.00	100.0%
Total Debt Service Expenditu...	<u>42,550.00</u>	<u>42,550.00</u>	<u>0.00</u>	<u>100.0%</u>
Total Other Expense	<u>42,550.00</u>	<u>42,550.00</u>	<u>0.00</u>	<u>100.0%</u>
Net Other Income	<u>-39,504.21</u>	<u>-40,316.51</u>	<u>812.30</u>	<u>98.0%</u>
Net Income	<u><u>-34,423.85</u></u>	<u><u>-90,775.02</u></u>	<u><u>56,351.17</u></u>	<u><u>37.9%</u></u>

12:03 PM
10/02/24
Accrual Basis

City of Burton, Texas
Profit & Loss Budget Overview
April 2024 through March 2025

	Apr '24 - Mar 25
Ordinary Income/Expense	
Income	
Franchise Tax Income	12,322.29
Interest Income	2,581.02
Mixed Beverage Taxes	3,515.46
Other Income	30,472.76
Property Tax Revenue (M&O)	33,889.57
Sales Tax Income	135,630.14
Grant	-2,250.00
Total Income	216,161.24
Gross Profit	216,161.24
Expense	
Engineering	2,495.00
Socioeconomic Survey	6,000.00
Employee Health Reimbursem...	1,205.00
Washington County Sherriff D...	15,000.00
Accounting & Auditing	12,500.00
Advertising & Public Notice	2,182.95
Dues & Subscriptions	2,852.80
Education	125.00
Insurance & Workmans Comp	3,870.00
Legal & Professional Fees	9,363.50
Postage	452.78
Repair & Maintenance	
Weeren Park	2,560.00
Repair & Maintenance - Other	6,085.79
Total Repair & Maintenance	8,645.79
Security Expense	360.00
Street Light Expense	6,204.12
Supplies - Office	3,620.56
Supplies - Operating & Other	1,373.01
Tax Collection Fees	2,490.39
Telephone & Communications	1,078.20
TMRS Contributions	48.00
Travel & Mileage	384.00
Utilities	2,232.88
Wages & Payroll Taxes	30,784.02
Total Expense	113,268.00

AMENDED 10-8-2024

12:03 PM
10/02/24
Accrual Basis

City of Burton, Texas
Profit & Loss Budget Overview
April 2024 through March 2025

	<u>Apr '24 - Mar 25</u>
Net Ordinary Income	102,893.24
Other Income/Expense	
Other Income	
Debt Service Fund Revenues	
Property Tax Revenues (DSF)	108,785.49
Interest Income (DSF)	<u>1,648.07</u>
Total Debt Service Fund Revenu...	<u>110,433.56</u>
Total Other Income	110,433.56
Other Expense	
Debt Service Expenditures	
Bond Payment	79,000.00
Interest on Bond Payment	<u>6,612.50</u>
Total Debt Service Expenditures	<u>85,612.50</u>
Total Other Expense	<u>85,612.50</u>
Net Other Income	<u>24,821.06</u>
Net Income	<u><u>127,714.30</u></u>

12:25 PM
10/02/24
Accrual Basis

CITY OF BURTON WATER & SEWER
Profit & Loss Budget vs. Actual
July through September 2024

	<u>Jul - Sep 24</u>	<u>Budget</u>	<u>\$ Over B...</u>	<u>% of Bu...</u>
Income				
DEPOSIT FOR WATER & SEWER	860.00	1,130.00	-270.00	76.1%
GARBAGE REVENUES	13,532.07	12,305.31	1,226.76	110.0%
INTEREST INCOME/OTHER INC...	277.54	0.00	277.54	100.0%
WATER & SEWER REVENUES	55,936.83	32,269.53	23,667.30	173.3%
Total Income	<u>70,606.44</u>	<u>45,704.84</u>	<u>24,901.60</u>	<u>154.5%</u>
Gross Profit	70,606.44	45,704.84	24,901.60	154.5%
Expense				
CONTRACT LABOR	13,350.00	13,350.00	0.00	100.0%
GARBAGE & COLLECTION COST	6,834.10	10,044.15	-3,210.05	68.0%
INSURANCE & PROPERTY LIABI...	1,039.00	1,039.00	0.00	100.0%
LAB TESTING FEES	1,977.67	2,374.74	-397.07	83.3%
LEGAL & PROFESSIONAL FEES	10.40	9.00	1.40	115.6%
POSTAGE	414.24	447.28	-33.04	92.6%
REPAIR & MAINTENANCE	45,924.51	16,655.47	29,269.04	275.7%
SUPPLIES - OFFICE	0.00	191.94	-191.94	0.0%
SUPPLIES - OPERATING & OTH...	14,162.26	5,488.00	8,674.26	258.1%
Telephone	99.93	100.53	-0.60	99.4%
UTILITIES EXPENSE	4,976.33	5,409.48	-433.15	92.0%
WAGES & PAYROLL TAXES	4,206.29	3,737.69	468.60	112.5%
WATER&SEWER DEPOSIT REF...	174.36	320.00	-145.64	54.5%
Total Expense	<u>93,169.09</u>	<u>59,167.28</u>	<u>34,001.81</u>	<u>157.5%</u>
Net Income	<u><u>-22,562.65</u></u>	<u><u>-13,462.44</u></u>	<u><u>-9,100.21</u></u>	<u><u>167.6%</u></u>

AMENDED 10-8-2024

1:25 PM
10/02/24
Accrual Basis

CITY OF BURTON WATER & SEWER
Profit & Loss Budget Overview
April 2024 through March 2025

	<u>Apr '24 - Mar ...</u>
Income	
DEPOSIT FOR WATER & SEWER	1,660.00
GARBAGE REVENUES	53,688.71
INTEREST INCOME/OTHER INCOME	277.54
WATER & SEWER REVENUES	<u>206,607.75</u>
Total Income	<u>262,234.00</u>
Gross Profit	262,234.00
Expense	
CONTRACT LABOR	53,400.00
DUES & SUBSCRIPTIONS	1,162.00
FEES & PERMITS	1,803.70
GARBAGE & COLLECTION COST	37,413.25
INSURANCE & PROPERTY LIABILITY	4,156.00
LAB TESTING FEES	8,582.36
LEGAL & PROFESSIONAL FEES	37.00
POSTAGE	1,521.21
REPAIR & MAINTENANCE	108,967.84
SUPPLIES - OFFICE	191.94
SUPPLIES - OPERATING & OTHER	20,853.66
Telephone	402.27
TRAVEL & MILEAGE	55.88
UTILITIES EXPENSE	18,465.74
WAGES & PAYROLL TAXES	18,140.38
WATER&SEWER DEPOSIT REFUND	<u>551.58</u>
Total Expense	<u>275,704.81</u>
Net Income	<u><u>-13,470.81</u></u>

TENATIVE

Breakdown of Water Well Funding

Water Well #5 – drill & connect – Alternate 1A

Cost - \$1,050,000

Funding - GLO Grant - \$593,800

Loan - \$456,200

For growth/more capacity – booster pumps, ground storage, etc

Cost - \$618,000

+Possible to roll into PIF with TWDB

+Email sent to TWDB with this question

Water Well #4 – Updates/Repairs

Cost - \$110,135

Water Well # 3 – Required TCEQ abandonment

Cost - \$25,000

Total Cost (without growth/PIF) - \$1,185,135

RESOLUTION 20241008RB

A RESOLUTION OF THE CITY COUNCIL OF BURTON, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE COMMUNITY DEVELOPMENT FUND.

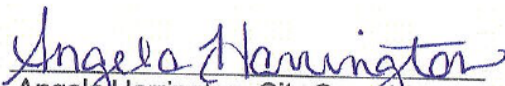
WHEREAS, the City Council of the City of Burton desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to-moderate income; and


WHEREAS, it is necessary and in the best interests of the City of Burton to apply for funding under the Texas Community Development Block Grant Program;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF BURTON, TEXAS,

1. That a Texas Community Development Block Grant Program application for the Community Development Fund is hereby authorized to be filed on behalf of the City with the Texas Department of Agriculture, and to be placed in competition for funding under the Community Development Fund.
2. That the City of Burton commits to dedicating no less than 51% of grant funds for activities identified by the state planning region as First Priority Flood Drainage and/or First Priority Wastewater Improvements Project/s.
3. That all funds will be used in accordance with all applicable federal, state, local and programmatic requirements including but not limited to procurement, environmental review, labor standards, real property acquisition, and civil rights requirements.
4. That the City of Burton is committing to provide \$15,000.00 in matching funds toward the application's activities, with the specific usage and funding source to be determined prior to any award of grant funding.

Passed and approved this 8th day of October, 2024


Angela Harrington, City Secretary
City of Burton, Texas


Karen Buck, Mayor
City of Burton, Texas